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**FILE: GCA
BASIC**

CERTIFIED STAFF POSITIONS

The Board of Education may, upon the recommendation of the superintendent, elect and appoint certificated professional staff positions, assistant principals, principals, directors and other supervisory personnel as may be required for proper classification and accreditation of the schools, and to accomplish the district's goals and objectives.

The term "certified staff" will be used to designate those employees who must either possess teaching, administrative or other certificates issued by state educational authorities or degrees from accredited institutions of higher learning in order to maintain their status with the district.

The Board instructs the superintendent to maintain a comprehensive and up-to-date set of job descriptions of all positions in the school system. Job descriptions are to be kept in a separate manual dedicated to that purpose and shall be available in the office of the superintendent during regular business hours.

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Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 12/13/1999

Revised: 03/14/2005

Grandview C-4 School District, Grandview, Missouri

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