

GRANDVIEW HIGH SCHOOL



STUDENT HANDBOOK 2010 - 2011

**GRANDVIEW HIGH SCHOOL
2010 - 2011**

IMPORTANT TELEPHONE NUMBERS:

ATTENDANCE OFFICE	316-5900
HIGH SCHOOL MAIN OFFICE	316-5800
HIGH SCHOOL FAX	316-5898
GC#4 CENTRAL OFFICE	316-5000
BULLDOG HOTLINE	316-5297

Property of: _____

House: _____

House Administrator: _____

House Leader: _____

House Counselor: _____

The information in this book was current at press time. A copy of this planner and its most recent update is available at the high school's website: <http://www.csd4.k12.mo.us>.

Any revisions or additional of procedures or policies should be current and listed under the HOUSE information section.

**GRANDVIEW C-4 SCHOOL DISTRICT
GRANDVIEW, MISSOURI 64030**

Notice of Nondiscrimination

In accordance with Title VI of the Civil Rights Act of 1964 (Title VI), Section 504 of the Rehabilitation Act of 1973 (504), or Title II of the Americans with Disabilities Act of 1990 (ADA), the Grandview C-4 School District does not discriminate on the basis of race, color, national origin, age, sex, or disability in admission or access to, or treatment or employment in programs or activities.

Written district policies concerning the rights and responsibility of employees and students are available for inspection at the administrative office in the District.

Any person having inquiries concerning compliance with the regulations implementing Title VI of Civil Rights Acts of 1964 (Title VI), Section 504 of the Rehabilitation Act of 1973 (Section 504), or Title II of the Americans With Disabilities Act of 1990 (ADA) may contact the Assistant Superintendent of Human Resources at the following address:

**Harry S. Truman Memorial Building - Grandview Educational Administrative Center
13015 10th Street
Grandview, Missouri 64030
816.316.5000 Fax: 816.316.5050**

**CSD #4 District Section 504 Coordinator: Mrs. Susan Kirkpatrick 816.316.5000
CSD #4 Title IX Coordinator: Mrs. Debra Nelson 816.316.5000**

Grandview High School
2300 High Grove Road
Grandview, MO 64030
(816) 316-5800
<http://www.csd4.k12.mo.us>

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General Information

Welcome

We would like to welcome you to Grandview High School. We hope you find this year full of excitement and challenge. The record you make in high school is very important now and in the future, and you should choose your courses and activities carefully and do your very best. The way you address these responsibilities will influence the type of student you are today and in the years to come.

We can be proud of the many established traditions here at GHS. With your efforts and serious purpose, this will be an enjoyable and meaningful school year.

School Pride

School pride is an intangible phenomenon that is felt, not seen, or heard. It is that which makes a building into a school and a crowd into a student body. It is our common bond based on individual pride and mutual respect. It allows everyone to share in the touchdown scored, in the song being sung, or in the lines being said. It is felt in the classroom, in the halls, and in the neatness of and the respect paid to the school. It is what makes this particular place Grandview High School.

School pride is an outgrowth of participation. Grandview students can develop school pride by supporting all school programs, by working together, by taking part in activities, by doing a little more than the assigned work, by helping a fellow student, and by setting an example in the community for all to follow. Students get from school what they put into it.

Pride is found only in one's heart. When you have this feeling of pride - of supporting school activities and what the school stands for - Grandview High School will continue to be an outstanding school.

Traditions

School Colors	Blue and Gold
Mascot	Bulldog
Newspaper	The Student
Yearbook	The Bulldog
Conference	Suburban, Blue Division
Accreditation	North Central

Alma Mater

Praise we sing to Grandview High School,
Grandview High School, Blue, and Gold!
Ever shall we lift our voices loyal, faithful, true and bold.
With thy Guidance, with thy Courage
What shall shake our sure repose?
With thy Knowledge as our armor
We shall surely reach our goal!!
Let us ever be reminded,
When our paths from thee must go,
of our friendships everlasting.
And the joys and trials we know
Ne'er will fade tho life encompass us,
We will ever thankful be.
Solid joys and lasting treasure
None but Grandview students know.

Bulldog Fight Song

Fight! You Grandview Bulldogs,
For Alma Mater fight!
Glory in the combat
for the blue and the gold.
Faithful to our colors
We will ever be
Fighting ever fighting
For a Bulldog victory!

BELL SCHEDULE:

1st Bell.....7:15 a.m.
Warning Bell for the 1st Block.....7:30 a.m.*

REGULAR BELL SCHEDULE:

BLOCK 1/2 7:35-9:05
BLOCK 3/4 9:11-10:41
BLOCK 5/6 10:47-12:49
BLOCK 7/8 12:55-2:25

LUNCH SHIFTS :

1st 10:47-11:12
2nd 11:20-11:45
3rd 11:53-12:17
4th 12:24-12:49

ADVISORY SCHEDULE:

BLOCK 1/2 7:35-8:54
BLOCK 3/4 9:00-10:14
ADVISORY 10:20-10:49
BLOCK 5/6 10:55-12:55
BLOCK 7/8 1:01-2:25

LUNCH SHIFTS :

1st 10:55-11:20
2nd 11:26-11:51
3rd 11:57-12:23
4th 12:30-12:55

HALF- DAY BELL SCHEDULE:

BLOCK 1/2 7:35-8:29
BLOCK 3/4 8:35-9:29
BLOCK 5/6 9:35-10:29
BLOCK 7/8 10:35-11:29 (11:30)

Early Release Dates for 2010 - 2011		
9/8	12/8	4/27
10/13	1/12	5/11
10/28	2/9	5/27
11/10	3/9	

PLC / Early Release: (no lunch served)

* After 7:30 a.m., all entry into the building must be through the front door.

School Calendar

August 11 – 9th Grade Only – Transition ½ Day - 11:30 AM Dismissal
August 12 – First Day of School – **FULL DAY FOR ALL STUDENTS**
September 2 – GHS Back to School Night
September 6 – No School - Labor Day
September 8 – 11:30 AM Dismissal – District PLC Mtgs.
September 24 – 1st marking period ends
October 1 – No School – District C & I
October 5 – **Progress Reports issued**
October 13 – 11:30 AM Dismissal – District PLC Mtgs.
October 28 – 11:30 AM Dismissal - Parent/Teacher Conferences
October 29 – No School
November 5 – 2nd marking period ends
November 10 – 11:30 AM Dismissal – District PLC Mtgs.
November 16 – **Progress Reports Issued**
November 24, 25, & 26 – No School - Thanksgiving Holiday
December 8 – 11:30 AM Dismissal – District PLC Mtgs.
December 17 – End of first semester
December 20 – 31 – No School - Winter Holiday
January 3 – No School – Teacher Professional Workday
January 4 – Second Semester begins
January 11 – **1st Semester Grade Cards Issued**
January 12 – 11:30 AM Dismissal – District PLC Mtgs.
January 17 – No School - Martin Luther King Jr. Day
January 18 – No School – District C & I
February 9 – 11:30 AM Dismissal – District PLC Mtgs.
February 21 – No School – Presidents Day
February 18 – 4th marking period ends
March 1 – **Progress Reports Issued**
March 9 - 11:30 AM Dismissal – District PLC Mtgs.
March 14 - 18 – No School - Spring Holiday
April 8 – 5th marking period ends
April 19 - **Progress Reports Issued**
April 27 – 11:30 AM Dismissal – District PLC Mtgs
May 11 - 11:30 AM Dismissal – District PLC Mtgs.
May 16 - Graduation
May 27* – Last Day for Students - 10:30 AM Dismissal
May 30 – District closed - Memorial Day
May 31 – Teacher Professional Work Day
June 7 – **Final Grade Cards Mailed Home**

* Six (6) emergency make-up days are built into this calendar. Should they all not be used or should more than six days be used the last day of school will be adjusted.

Attendance/Make-up Policy **(This policy is subject to change during the year.)**

A student may not miss more than four days in a block and receive credit for that block. However, a student who misses more than the allotted amount of time may choose to make up time on Saturdays. All absences must be made up within the current semester. Make up for absences may not be carried over into the next semester. Students are able to receive credit for up to two blocks per Saturday School session. **Saturday school will be held starting the sixth week of class each semester from 8:00 a.m. until 11:00 a.m. Those needing to make up one block need to attend 8:00 a.m. to 9:30 a.m.** Saturday school is not a detention setting but will be used for tutorial help and an opportunity for students to make up work, which might have been missed.

All days absent will count toward the four-day total with the exception of school-sponsored activities, in-school suspension, or a student who is receiving homebound instruction. Up to 2 college visits (with appropriate documentation) will not count against a student's attendance. Any student who misses more than 30 minutes of a class is considered absent. Students placed in Crossroads long-term suspension are subject to the attendance policies of their sending school. If a Crossroads student loses credit in one block, he/she can stay at Crossroads and work on his/her other courses. If he/she loses all credit due to attendance, then he/she will be placed on OSS and will be dismissed from Crossroads for the remainder of the current school year and will not be allowed to make up his/her work. Any student who misses more than the four-day limit for any other reason needs to make up time missed in order to receive credit.

Makeup Work

Students who have missed four days or less in a block will be allowed to make up work **provided a parent verifies** their absence by phoning the attendance office on the day the student is absent. The student is responsible to bring an adequate amount of work. Parents are asked to call in any absences as early as possible at 316-5900. A recorder is available to leave a message. Written notes will not substitute for the phone call. If the parent does not contact the school, then the school will make an effort to contact the parent to verify their student's absence. Each day teachers will receive a list of students who have had their absences verified. Only those students whose names appear on this list will be allowed to make up assignments.

Students will be allowed to make up any work if their name is on the notification list with the exception of some classroom participation grades. Students must realize there are some participation grades that can only be earned by being present when the activity is actually occurring. **Students will be allowed one day to make up work for each day absent, up to a maximum of four school days.** Up to 2 college visits (with appropriate documentation) will not count against a student's attendance. The exceptions to this would be projects that are due and have been announced prior to the absence and tests that have been announced prior to the absence. **If a project has a due date on the day a student is absent,** the student needs to make arrangements for that project to be delivered or contact the teacher directly to seek an extension. **If a test has been announced prior to the absence,** the student is expected to take that test on the day he or she returns or make arrangements with the teacher to take the test before or after school.

If a student is going to be absent for three or more consecutive days, homework assignments can be requested through the high school office.

No make up work will be accepted from students who are Truant or are not attending Crossroads Long-Term Suspension Center.

Homebound

The primary purpose of homebound instruction is to provide an education for those students who are unable to attend school due to a physical or mental illness. While homebound instruction is solely not a substitute for regular school attendance, it does provide an opportunity for students to maintain some degree of contact with their teachers and enables them to continue to earn credits towards graduation.

In the event of any long-term excused absence, parents should notify the main office in order to obtain and submit an application to initiate homebound instruction.

Saturday School

Students are reminded that Saturday School is an extension of regular school. All school policies are in effect and proper behavior is expected. When a situation arises and a student is asked to leave Saturday School, then that student will be expected to do so in a timely and respectful manner. While not intended as a detention, it is a time when academic work should and must be done. Students will not be allowed on the computers unless they have an assignment that requires they use one.

- Students must arrive at Saturday School by 8:00 AM, even if making up time for only one block. **No one is admitted after 8:10 AM.**
- Make sure you make transportation arrangements. If you are making up time for one block, you will be dismissed at 9:30. If you are there for two blocks, you will be dismissed at 11:00.

Tardiness

All students are expected to be in class on time. Students receive six minutes between classes to take care of personal business and travel to their next class. Students who remain in the hallway after the bell must sign in at the appropriate house tardy station where their number of tardies will be tracked.

The student is responsible for being prepared to undertake the academic activity when the class is scheduled to begin. Students who are tardy are subject to detentions, in-school suspensions and even the possibility of out-of-school suspensions depending on the number of tardies accumulated. Any student who is in the hallway 5 minutes late to class without a pass will be considered truant. Any student who enters the room after the bell, but before 5 minutes has elapsed is considered tardy.

Eligibility

To be eligible for the financial incentives of the A+ Programs, a student must be certified as an A+ student by Grandview High School. To qualify for certification, the student must meet the following criteria:

- **The student and his/her parent(s) must sign an A+ Student Letter of Intent.**
- Attend a designated A+ high school for **three years** immediately prior to graduation.
- Graduate with at least a **95% attendance average** over a four-year period.
- Graduate with at least a cumulative **2.5 grade point average** on a 4.0 scale (un-weighted).
- Perform at least fifty (**50**) hours of approved, unpaid **tutoring or mentoring**. (School sponsored on school property)
- Maintain a record of **good citizenship**, including avoidance of the unlawful use of alcohol and drugs, as defined by Grandview C-4 School District Policies.
- Make a good faith effort to secure all available federal post-secondary student financial assistance funds (PELL / SEOG) that do not require payment by applying for the **FAFSA** (Missouri deadline of April 1 of a student's senior year). (Parental income is not a criterion for A+ student incentive reimbursement.)
- ✓ **Male students must register under the United States Military Selective Service Act and show proof of such registration.**

Student Incentive

Qualified A+ graduates will be eligible to receive the following:

- Tuition and general fees to attend any public community college (some four year schools accept A+ funds for the first two years), vocational school or technical school in the State of Missouri for two years.
- The financial incentives will be available only after the student has made a documented effort to secure any available post secondary student financial assistance funds that do not require repayment (See above section).
- The tuition incentives will only be made available to reimburse the unpaid balance of the cost of tuition and general fees after available federal financial aid funds have been applied to those costs.
- Students will be eligible to receive financial incentives for two years if they are enrolled as a full time student (12 hours or more) and maintain a 2.5 GPA in the post secondary setting.
- Private scholarships will not affect eligibility for the A+ Program, nor will they reduce the States' responsibility to a college or technical school.
- Students must complete the two years of full time enrollment at a community college or public vocational / technical school within four years of graduating from Grandview High School.
- Financial need is not a factor in determining eligibility for the A+ Program.

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- ❖ Signed A+ Agreements may be turned in to the A+ office beginning August 11, 2010.
- ❖ A+ Handbooks will be distributed to parents at Back to School Night.

## **Advanced Placement (AP)**

Most colleges and universities in the United States, as well as colleges and universities in more than 40 countries have an AP policy granting incoming students credit, placement, or both on the basis of their AP Exam grades. Students seeking credit through the AP grades should note that each college, not the AP Program or the College Board, determines the nature and extent of its policies for awarding advanced placement, credit, or both. Students should obtain a college's AP policy in writing. Students can find this information in a college's catalog or on its website, or by using the AP Credit Policy search at <http://www.collegeboard.com/ap/creditpolicy>.

## **Academic Dishonesty (See Board Policy JG-R)**

At Grandview High School, you must assume responsibility for your own work at all times and your individual contribution to group work as assigned by your teacher.

Any action intended to obtain or assist in obtaining credit for work that is not one's own is considered academic dishonesty. Such conduct includes but is not limited to: Plagiarism, cheating, falsifying documents, and unauthorized use of study aids or electronic devices.

Academic dishonesty may result in disciplinary action or loss of credit for assignment.

## **Academic Letter**

Those students who are enrolled in at least six subjects the past two semesters and who achieve a 3.5 grade point average with no grade below a "B-" is eligible to receive an academic letter.

Grades received from weighted classes will be based on a weighted scale. Therefore, a student receiving a C- in a weighted course is still eligible. Freshmen who receive a 3.5 GPA their first semester with no grade below a "B-" are also eligible. In addition to the blue on white chenille letter, which can be worn on any school jacket, students will receive a certificate which can be framed. After once receiving a letter, students will receive a gold bar to be affixed to the letter for achievement in succeeding years.

## **College Entrance Information**

Students interested in preparing to enter college should request information from their counselor early in their high school work. It is true that general college requirements can be met by following the recommended college preparatory program, but college entrance requirements vary widely from college to college, and it is wise to plan high school work for a definite college when possible.

Any questions you may have regarding college entrance information may be directed to your counselor. Information for scholarships, etc., may be obtained from the Counseling Office.

## **Dual Enrollment and Release**

The high school maintains dual enrollment, dual credit and work release programs for students who qualify. Further information can be obtained in the guidance office or in the Program of Studies.

## **End of Course Assessments (EOC)**

The Missouri Department of Elementary and Secondary Education has identified the following purposes for end-of-course assessments: measuring student achievement and progress toward postsecondary readiness, identifying students' strengths and weaknesses, communicating expectations for all students, meeting state and national accountability requirements, and evaluating programs. End-of-course assessments are given in Algebra I, English II, Biology and Government.

Additional assessments may be developed. **The student's end-of-course exam score will count for 10% of the student's course grade.**

## Enrollment

Pre-enrollment is conducted each spring. This enrollment is final unless corrections are approved by the principal or his designee. Schedules may be picked up at the school on announced dates.

## Grade Level Promotion and Determination

Grade level placement is determined at the start of the school year based on the student's accumulated credits:

|                        |   |            |
|------------------------|---|------------|
| 10 <sup>th</sup> grade | – | 6 credits  |
| 11 <sup>th</sup> grade | – | 12 credits |
| 12 <sup>th</sup> grade | – | 20 credits |
| Graduation             | – | 28 credits |

## Grades and Report Cards

The following marking system is used to denote student progress: A=Excellent; B=Superior; C=Average; D=Inferior; F=Failure.

**Progress reports will issued every six weeks on the following dates: October 5, November 16, January 11, March 1, April 19, and June 7.** Progress reports are accumulated scores denoting progress for the semester. Grades at January 11 and June 7 are semester grades and are used to award credits and calculate GPA and class rank. The following grading scale will be used:

| Percent     | Letter Grade |
|-------------|--------------|
| 100-95..... | A            |
| 94-90.....  | A-           |
| 89-87.....  | B+           |
| 86-83.....  | B            |
| 82-80.....  | B-           |
| 79-77.....  | C+           |
| 76-73.....  | C            |
| 72-70.....  | C-           |
| 69-67.....  | D+           |
| 66-63.....  | D            |
| 62-60.....  | D-           |
| 59-0.....   | F            |

## Graduation Requirements (See Board Policy IKF)

Graduation requirements are printed in the Program of Studies. **Students not meeting all their graduation requirements will not be allowed to participate in the graduation ceremony.**

## Graduation/Commencement

### Graduation Practice:

- Student must meet all requirements for graduation and be in good standing.
- Mandatory participation in practice – failure to attend practice may result in removal from the graduation ceremony. Any exceptions must be approved by the Principal prior to practice.
- Work schedules will not be considered as an exception.
- Have any attendance violations made up.

### Graduation Ceremony:

The graduation ceremony is a dignified, formal occasion held to honor the graduates. Participation in the graduation ceremony is a privilege.

#### Seniors must:

- Meet all requirements for graduation and be in good standing
- Adhere to Code of Conduct Agreement and Requirements
- Adhere to dress requirements
- Have any attendance violations made up

**Tickets for Graduation will not be distributed until the Graduate Survey has been completed and all fine/fees have been paid.**

### Guidance and Counseling

Guidance services are available to every student at GHS. The purpose of the guidance program is to assist the student in making wise choices concerning both educational and personal development.

Any student wishing to see a counselor should make an appointment in the guidance office. Counselors are assigned students based on the students' House; however, a student may see the counselor of his/her choice by making an appointment.

Counselors are currently assigned as follows:

|                                                    |                         |
|----------------------------------------------------|-------------------------|
| Arts & Communications (AC) House                   | Ms. Angela Rainey       |
| Engineering & Manufacturing Technology (EMT) House | Mr. Thomas Doherty      |
| Health & Human Services (HHS) House                | Ms. Jan DuBois          |
| International Business Management (IBM) House      | Mrs. Charmelle Chambers |

### Principal's Honor List & Honor Roll

After each semester, any student who has no grade below an "A-" in any subject and who is carrying at least four subjects will be placed on the Principal's Honor Roll.

Those students who are taking at least six subjects and who have a "B" average or higher are placed on the Honor Roll. All subjects are considered in the grade averages for Honor Roll. No grade is permitted below a "C-."

### Scholastic Reading Inventory Testing (SRI Testing)

Scholastic Reading Inventory Testing: at the beginning and end of each school year, all students enrolled at GHS may be required to take the SRI Test to measure their reading comprehension.

## Seniors

For Graduation/Commencement information, see your Senior Class Sponsors, counselor, House Leader, Advisor or administrator, as well as, attend all Senior Meetings. Announcements will be made in advance of all Senior events. Refer to information printed in this handbook under Graduation/Commencement.

## Small Learning Communities

Students enroll in classes according to their house placement. Each house is based on a broad theme that allows students to develop two to three career and/or educational pathways. The four houses are Arts and Communications (AC), Engineering and Manufacturing Technology (EMT), Health and Human Services (HHS), and International Business Management (IBM). For more information, refer to the house section of the handbook.

## Student Records/Transcripts

Requests for student records and Transcript are handled through the Registrar's office located in the Counseling Center.

## Testing Dates

### ACT/SAT#/PSAT/PLAN/EXPLORE Tests

Check in the Counseling Center for all pre-college testing dates, registration deadlines and/or changes and additions.

| <b>ACT *</b> | <b>PSAT</b>      | <b>PLAN (10<sup>th</sup>)</b> | <b>EXPLORE (9<sup>th</sup>)</b> |
|--------------|------------------|-------------------------------|---------------------------------|
| 09/11/10     | 10/13/10         | 10/14/10(A-K*)                | 10/25/10(A-G*)                  |
| 10/23/10**   | <b>Optional:</b> | 10/15/10(L-Z*)                | 10/26/10(H-O*)                  |
| 12/11/10**   | for Jrs. -       | * - last name                 | 10/27/10(P-Z*)                  |
| 02/05/11**   | Cost: \$14.00    |                               |                                 |
| 04/9/11 **   |                  |                               |                                 |
| 06/11/11     |                  |                               |                                 |

# Students wanting to take the SAT test – see your counselor for more information

\* GHS is an ACT Testing Site. We are test center 223860. See your counselor for more information.

\*\* Dates that GHS will be an ACT Testing Site.

The code to have the student's ACT score sent to GHS is 261-240.

ACT fee waivers are available for students who are on free or reduced lunch. (See your counselor for details.)

Students are responsible for mailing in their registration forms.

## Vocational Opportunities

A variety of vocational programs are available for students who are interested.

The marketing program offers students the opportunity to work a portion of the school day during the senior year. Grandview also participates in the Joe Herndon Area Vocational-Technical School at Raytown and at Summit Tech in Lee's Summit. Interested students should make it a point to contact the counseling office during their sophomore year to plan for these programs.

## Weighted Grade Point Classes

Due to the difficulty of some courses, grades earned from selected classes are given more "weight" in determining grade point averages. Those courses, along with their descriptions are listed in the Program of Studies. For more information, please speak to your Guidance Counselor.

## Code of Conduct

### Addressing Concerns

The Grandview High School policy and procedures for addressing student and/or parent concerns are:

1. Direct the student and/or parent to the source of the concern, such as teacher, counselor, coach, or sponsor.
2. If the direct conversation has not resolved the concern or negotiated a solution, then the student and/or parent may seek resolution beginning with the House Leader, then the Assistant Principal, and lastly, the Principal.
3. If the student and/or parent concern is not satisfactorily resolved at the first or second step, the student, and/or parent should refer their concern to the District Central Office.

### Basic Student Responsibilities

- 1) Accept responsibility for own behavior.
- 2) Attend classes regularly and on time. Periodic, unannounced tardy sweeps will be held. Students are expected to be in class when the tardy bell rings.
- 3) Have appropriate materials in class, participate in class, complete assignments, and prepare for tests and other evaluations.
- 4) Recognize and respect the rights of others.
  - a. Individual rights (privacy, property, right to education, etc.)
  - b. Society's rights (school property, etc.)
- 5) Assist in communication between school and your home. Be responsible in promptly delivering notes, notices, report cards, etc., to parents.
- 6) Wear your Student I.D. card on a lanyard around your neck at all times while on campus, on the bus or at a school activity.
- 7) Follow District bus transportation rules.
- 8) Follow Building/District Code of Conduct and Student House Planner/Agenda Expectations.

### ISS - In-School Suspension

When a student is assigned ISS as a consequence, these are the ISS policies:

1. On arrival at school, students assigned to ISS are to report directly to the In School Suspension room. Students are to be in the room by 7:35 AM.
2. Students will be re-admitted to scheduled classes only after satisfactory completion of the full number of assigned in-school suspension time.
3. Students absent from ISS due to illness or other reasons must fulfill the required term before returning to regular classes.
4. Students assigned to ISS will be responsible for bringing all books and materials needed to complete each day.
5. During the time students are serving their ISS assignment, they are not allowed to have social contact with regular school students and **will not be allowed to participate in extra-curricular school activities at home or away.**
6. Disruptive students will not be allowed to stay in ISS and will be referred to the appropriate assistant principal for further action.
7. School assignments for students in ISS will be obtained from the regular classroom teachers.
8. Students who are tardy to ISS will be subject to the tardy policy.

9. No hall passes to the regular school complex will be issued.
10. All regular school rules and regulations apply to students while they are assigned to ISS.
11. Students may be asked by ISS supervisors to complete general assignments in addition to those sent by the regular classroom teachers.
12. Any absence from ISS will be made up on the student's next day of attendance.

## **New Secondary Dress Code Policy for 2010-11**

### **School Dress Code (See Board Policy JFCA)**

- The primary purpose of these dress guidelines is to ensure a school atmosphere where optimal student learning can take place. With the frequent changes in clothing styles and fashion, the delineation of specific examples of inappropriate school clothing can only serve as a guideline.
- Extremes in wearing apparel or personal appearance that the administration feels disrupts the learning process or interferes with the intended function of the school will not be acceptable.
- The school may restrict any student from attending classes or school activities when that student's dress, general appearance, and/or conduct creates safety, health, or discipline problems.

Outside apparel cannot be worn or carried during school hours. In addition, back packs, and other similar items (along with any outside apparel) are to be placed in the particular student's locker upon his/her entry into the school building and are to remain there until the end of the day after the dismissal bell sounds. Only book bags as described on page 38 are acceptable to carry from class to class. (Suit coats, sweaters, sweatshirts, and sweat suit jackets are not considered outside apparel.)

Whenever student attire causes a disruption to the learning process or, in the reasonable opinion of the building administrator is inappropriate or is likely to be a threat to one's safety or health, the student will be requested to change to more appropriate attire. The dress codes apply to the regular school day as well as extra-curricular events. Anyone dressing inappropriately will be asked to change clothes or cover up with a t-shirt if appropriate. If this can't be done, the student will be assigned ISS for the remainder of the day. Any inappropriate items that are confiscated can be picked up at the end of the next six week grading period.

### **Secondary Clothing Guidelines (GMS, MCM, and GHS)**

The following clothing is inappropriate for school and will not be allowed:

1. Headwear including but not limited to hats, bandannas, scarves, hair picks, combs, curlers, shower caps, stocking caps, do-rags, hair nets, berets and hoods (Headwear for religious reasons is permitted.)
2. Sleeveless shirts/dresses which includes tank tops, halter tops and cut-off tops
3. Clothing exposing navels, cleavage, backs and midriffs
4. "Sagging" pants (All pants/shorts must be worn at waist level.)
5. Any clothing with tears or holes
6. Leggings/tights/leotards worn as pants
7. Skirts/dresses/shorts which are more than two (2) inches above the knee
8. House shoes and pajamas
9. Items making reference to profanity, sex, alcohol, tobacco, drugs, racism, obscene gestures or pictures, weapons, gangs, and violence
10. Chains, as well as jewelry and/or accessories with spikes, points, or sharp edges
11. Sunglasses
12. Coats, heavy jackets, windbreakers and backpacks worn during the school day.

The Board of Education desires to keep the schools free from the threats or harmful influence of any gang or groups which advocate drug use, violence, disharmony, or disruptive behavior. Wearing apparel and communicating techniques related to gangs or groups which intimidate students, staff members, patrons and threaten their safety are prohibited.

**Note:** Some school programs such as industrial arts, laboratory activities, physical education, etc., may require special clothing, footwear, or accessories or may have restrictions to ensure student

health and safety. For safety reasons, students may be asked to take off their ID's during these types of classes. Students are expected to put their ID back on before exiting toward their next class.

(Regular school dress is required during the Halloween season.)

### **Wednesday Detentions**

Wednesday Detentions are an extension of the classroom; thus, the same discipline policies/behavior guidelines apply and will be administered by building Principals.

1. Students must display appropriate classroom/building conduct during detention.
2. Students must report no later than 2:45 p.m., with their Student ID/Temporary ID, or they will not be allowed to serve the detention.
3. Students are to take all books and study materials to detention (work should be enough to last three hours)
4. Students without adequate work may be asked to leave the detention.
5. Students will not be allowed to go to their lockers once they have reported to detention.
6. Students may not sleep or talk to others during detention.
7. Students are not allowed to bring or consume food or drink during detention.
8. Students may not use electronic devices during detention (headphones, cell phones are not to be visible or audible).
9. Students receive one restroom pass to be given at the discretion of the supervisor.
10. Students must leave the building immediately after being dismissed at 5:45. Students needing transportation should make arrangement PRIOR to the detention. Supervision will not be provided after 5:45.

Students who do not serve an assigned Wednesday Detention, arrive after 2:45, or are dismissed from detention may be assigned a two day out-of-school suspension (see Unserved Long Detention - Student Discipline JG-R).

### **Student Discipline** (See Board Policy JG-R)

The Student Code of Conduct is designed to foster student responsibility, respect for the rights of others, and to ensure the orderly operation of district schools. Every student is expected to exhibit self-discipline, make mature/rational decisions, and take responsibility so that the school can ensure and provide a safe, secure, and productive learning environment.

ANY FORM OF CONDUCT WHICH IS PREJUDICIAL TO THE GOOD ORDER AND DISCIPLINE OF THE SCHOOL IS NOT ACCEPTABLE. If the student is unable to behave appropriately, or follow conduct expectations and /or codes, the student will be referred to the appropriate school administrator for disciplinary action.

**No code can be expected to list each and every offense which may result in the use of disciplinary action.** However, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action, as determined by the principal, superintendent, and/or Board of Education. **Any conduct not included herein, or an aggravated circumstance of any offense or an action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct.**

Management of student discipline is most effective when school personnel, parents, and students work cooperatively. Communication between all parties is critical. Therefore, all disciplinary actions taken will be accompanied by an administrator/parent/student communication notice – either written and/or verbal (PPSC). Teachers and other staff may be requested to participate in conferences as deemed necessary by the principal. Disciplinary actions will be noted in the student's disciplinary record. Law enforcement officials will be notified consistent with

procedures outlined in the Missouri Safe Schools Act.

**Parents or Guardians may reschedule their student's detention by calling an administrator no later than Tuesday afternoon prior to the scheduled detention.** Any detentions missed by not following this procedure will result in disciplinary action (See Board Policy JG-R).

The Board of Education desires to keep the schools free from the threats or harmful influence of any gangs or groups which advocate drug use, violence, disharmony, or disruptive behavior. Wearing apparel and communicating techniques related to gangs or groups which intimidate students, staff members, patrons and threaten their safety are prohibited.

### **Misconduct with Accompanying Consequences**

A copy of the Code of Conduct is also available on the District web site at <http://www.csd4.k12.mo.us>. It contains a comprehensive description of inappropriate behaviors and explains various levels of disciplinary actions. The Code has been designed to support a safe, secure, and productive environment. Students and Parents must review this handbook and the Codes and procedures annually and must sign an acknowledgement of receipt.

(Note: PPSC = Principal/Parent/Student Conference; ISS = In-school Suspension; OSS = Out-of-school suspension)

**Academic Dishonesty** - Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First Offense : No credit for work, grade reduction, or replacement assignment.

Subsequent Offense : No credit for work, grade reduction, course failure, or removal from extracurricular activities.

**Arson**--Starting or attempting to start a fire or causing or attempting to cause an explosion. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action, whether it was willful or accidental will be made if appropriate, PPSC, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Assault or Battery of a Staff or Faculty Member**--Hitting, striking and/or attempting to cause injury to another person; knowingly and/or recklessly causing or attempting to cause physical injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring a staff member. Conduct that meets the definition of fighting, as defined later in this regulation, will be disciplined in accordance with the options provided in the section on fighting. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and 3-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Assault or Battery of a Fellow Student**--Hitting, striking and/or attempting to cause injury to another person; knowingly and/or recklessly causing or attempting to cause physical injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another student. Conduct that meets the definition of fighting, as defined later in this regulation, will be disciplined in accordance with the options provided in the section on fighting. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with a referral for consideration of a long-term suspension or expulsion.

**Automobile/Vehicle Misuse**--All student vehicles must be insured and registered with the office prior to the first period of the first day on which they are driven. When the vehicle is registered, a parking permit must be purchased. The permit is to be placed on the vehicle as designated by the school. Motorcycles are considered vehicles and must be registered and display stickers. Students who drive on school property are required to have a valid driver's license, drive in a safe and courteous manner and to observe all traffic regulations while continually being alert for other cars and pedestrians. Speeds are not to exceed 10 mph on school property, and the prescribed traffic and parking patterns must be followed. Students are not to honk horns or make undue disturbances on the parking lot.

Students driving to school should park their cars immediately after arriving on the designated student lot. Cars are to be parked within designated spaces and are not to be parked in a manner which takes more than one designated space. Any student car that is parked in a traffic lane, the faculty lot, a bus loading zone, or other restricted area without proper or visible permit may be towed without warning at the owner's expense and/or other disciplinary action may result. Automobiles parked on the school lot may be searched. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and suspension or revocation of parking privileges, detention, 1-5 days ISS, 1-10 days OSS or Crossroads.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and revocation of parking privileges, detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Bullying** (See Board Policy JFCF)--Repeated and systematic intimidation, harassment and attacks on a student or multiple students, perpetuated by individuals or groups. Bullying includes, but is not limited to: physical violence, verbal taunts, name-calling and put-downs, use of electronic technology to harass or intimidate, threats, extortion or theft, damaging property, and exclusion from a peer group. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension.

**Bus or Transportation Misconduct**--Any offense committed by a student on transportation provided by or through the district shall be disciplined in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked. Students found to be in violation and receiving a suspension may not attend any school functions on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation. Penalties will be consistent with this regulation and other policies referenced herein.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and detention with possible revocation of bus privileges from 1-180 days, 1-5 days ISS, 1-10days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Combination of Repeated Offenses**--Behavior that is continually disruptive to the learning process thus requiring discipline in a combination of categories as outlined in this regulation. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First - Third Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and 3-5 days OSS or Crossroads.

Subsequent Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS with a possible referral for consideration of a long-term suspension or expulsion.

**Dishonesty** - Any act of lying, whether verbal or written, including forgery, cheating and plagiarism. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS suspension or Crossroads with a possible referral for consideration of a long-term suspension. Students cheating or committing plagiarism will receive a zero on that assignment.

**Defiance, Insubordination**--Stated or implied intention to not comply with school rules or reasonable requests of a staff member. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads.

Subsequent Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Disrespectful or Disruptive Conduct or Speech** (See Board Policy AC if illegal harassment or discrimination is involved)--Verbal, written, pictorial or symbolic language or gesture that is directed at any person and that is rude, vulgar, in violation of district policy or considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 3-10 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Disruptions Caused by Gang-Related Activity or Disruptions by Other Threatening Groups--**

As used herein, the phrase "gang-like activity" shall mean any conduct engaged in by a student 1) on behalf of any gang; 2) to perpetuate the existence of any gang; 3) to effect the common purpose and design of any gang; or 4) to represent a gang affiliation, loyalty or membership in any way while on school grounds or while attending a school function. These activities include recruiting students for membership in any gang and threatening or intimidating other students or employees to commit acts or omissions against his/her will in furtherance of the common purpose and design of any gang. For purposes of district policy, the term "gang" shall be defined as any ongoing organization, association or group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of a criminal act, which has a common name or common identifying sign or symbol, whose members individually or collectively engage in or have engaged in a pattern of gang activity. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Disruptive Common Area Behavior--**This category would include conduct or speech, be it verbal, written or symbolic, which materially and substantially disrupts the school environment. Common areas include but are not limited to: halls, cafeteria, restrooms, playground, field trips, school grounds, assemblies and parking lots. Examples are horseplay, shouting and yelling and in other ways creating a disturbance. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

**Drugs/Alcohol** (See Board Policies JFCH and JHCD)

- a. Possession of or attendance while under the influence of or soon after consuming any over-the-counter drug, herbal preparation or imitation of the above, unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS with possible referral for consideration of a long-term suspension or expulsion. Offenders may receive up to 5 days ISS or Crossroads in lieu of an equal number of days to be suspended out of school if the parents and students agree in writing for the student to undergo a professional evaluation for possible chemical dependence.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with a referral for consideration of a long-term suspension or expulsion.

- b. Sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation of the above, prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances and/or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with referral for consideration of a long-term suspension or expulsion.

**Extortion**--Threatening or intimidating any person for the purpose of obtaining money or anything of value. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses Administrative options include one (1) or any combination of the following consequences: PPSC with restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made and detention, 1-5 ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Failure to Comply with Prohibition against Being on or near School Property during Suspension**--All students who are suspended or expelled are prohibited from being on school property for any reason unless permission is granted by the superintendent or designee.

Any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any public school in the district unless one (1) of the following conditions exist:

- a. The student is under the direct supervision of the student's parent, legal guardian or custodian.
- b. The student is under the direct supervision of another adult designated by the student's parent, legal guardian or custodian, in advance, in writing, to the principal of the school that suspended the student.
- c. The student is in an alternative school that is located within 1,000 feet of a public school in the district.
- d. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses      If a student violates this probation, the police will be called and the student may be arrested for trespassing.

**False Alarms** - Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening, disturbing or disrupting others or causing the evacuation or closure of school property. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses:      Administrative options include one (1) or any combination of the following consequences: Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made, PPSC and 1-5 ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Fighting**--Mutual combat in which both parties have contributed to the conflict either verbally or by physical action. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

a.      Verbal Conflict

First Offense:      Administrative options include one (1) or any combination of the following consequences: PPSC and Mediation, detention, 1-5 days ISS, 1-5 days OSS or Crossroads.

Subsequent Offense:      Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

b.      Physical Conflict

First Offense:      Administrative options include one (1) or any combination of the following consequences: PPSC and 5 days OSS or Crossroads. If fight involves groups of people or it is a gang fight, there will be a recommendation for consideration of long-term suspension or expulsion.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 5-10 days OSS or Crossroads. If fight involve with a possible referral for consideration of a long-term suspend groups of people or it is a gang fight, there will be a recommendation for consideration of long-term suspension or expulsion.

**Fireworks, Chemical Disruption**--Possession or ignition of fireworks or chemicals on school property. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Gambling** – Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

First Offense: Principal/Student conference, loss of privilages, detention, or ISS.

Subsequent Offenses: Principal/Student conference, loss of privilages, detention, or ISS, or 1-10 days OSS.

**Hazing** (See Board Policy JFCF)--Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. Hazing may occur even when all students involved are willing participants. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC, 1-10 days OSS suspension or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Inappropriate Use of Technology and/or Property (see Board policies EHB and KKB and procedure EHB-AP)** --This includes but is not limited to inappropriate use of technology (Internet, text messaging, cell phones, or other electronic technology, etc.), phones, school address, videos or music. Inappropriate material will be confiscated.

The use of any C-4 computer is a privilege, not a right. This privilege may be revoked by the administration at any time upon violation of acceptable use. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made. PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Incendiary Devices** – Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff.

All Offenses: Administrative options include one (1) or any combination of the following consequences: Confiscation, PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

**Miscellaneous Offenses**--In addition to offenses previously stated, disciplinary action may be taken for any general threats to harm or injure others or offenses deemed to constitute conduct which is prejudicial to good order and discipline in the schools or which tends to impair the morale or good conduct of the students. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

**Public Display of Affection**--Physical contact that is inappropriate for the school setting, including, but not limited to, kissing and groping. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention 1-5 days ISS.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention 1-5 days ISS. 1-5 days OSS or Crossroads.

**Recording** – Use of audio or visual recording equipment in violation of Board policy KKB.

First Offense: Confiscation. Principal/Student conference, detention, or ISS.

Subsequent Offenses: Confiscation. Principal/Student conference, detention, ISS, or Offense: 1-10 days OSS.

**Sexual Activity** – Acts of sex including, but not limited to, intercourse or oral or manual stimulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

**Sexual Harassment** (See Board Policy AC and regulation AC-R)–Sexual harassment also includes Internet use or other electronic technology to harass or intimidate.

a. *Verbal*--Use of unwelcome verbal, written, digital (use of technology to harass) or symbolic language based on gender or of a sexual nature that has the purpose or effect of unreasonably interfering with a student's educational environment or creates an intimidating, hostile or offensive educational environment. Examples of sexual harassment include, but are not limited to, sexual jokes or comments, requests for sexual favors and other unwelcome sexual advances. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

b. *Physical*--Unwelcome physical contact based on gender or of a sexual nature when such conduct has the purpose or effect of unreasonably interfering with a student's educational performance or creates an intimidating, hostile or offensive educational environment. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether or not the touching occurred through or under clothing. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC and 1-5 days in-school suspension, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Sexually Explicit, Vulgar or Violent Material --** Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

All Offenses: Administrative options include one (1) or any combination of the following consequences: Confiscation, PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

**Theft--**Theft, attempted theft or knowing possession of stolen property. When appropriate, restitution: reimbursement/replacement needed for equipment, furniture, walls, etc. that have been damaged due to student's action whether it was willful or accidental will be made. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Second Offense: Administrative options include one (1) or any combination of the following consequences: 3-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with a referral for consideration of a long-term suspension or expulsion.

**Threats or Verbal Assault--**Verbal, written, pictorial, digital (use of electronic technology to harass) or symbolic language or gestures that create a reasonable fear of physical injury or property damage. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

### **Tobacco**

- a. Possession of any tobacco products on school grounds, school transportation or at any school activity. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.
- b. Use of any tobacco products on school grounds, school transportation or at any school activity. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: Confiscation of tobacco product, PPSC and detention, 1-5 days ISS.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: Confiscation of tobacco product, PPSC and 1-5 days ISS, 1-10 days OSS or Crossroads.

**Truancy (See Board Policy JED and procedure JED-API) -** Absence from school or class without the knowledge and consent of parents/guardians and/or school staff; excessive non-justifiable absences, even with the consent of parents/guardians. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-3 days ISS.

Second Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 3-5 days ISS.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC and 3-10 days ISS or 3-10 days at Crossroads with possible referral for consideration of a long-term suspension and consideration of alternative placement options.

**Unauthorized Entry--**Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; entering or assisting any other person to enter buses or the transportation facility the person is not authorized to enter; assisting unauthorized persons to enter a district facility through any entrance. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: PPSC, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension.

Subsequent Offense: Administrative options include one (1) or any combination of the following consequences: PPSC, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

**Unserviced Detention Periods--**This category is defined as unapproved absence from assigned detention hours or the failure to complete principal-assigned corrective tasks. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense : Administrative options include one (1) or any combination of the following consequences: PPSC, 2 office detentions, long detention.

Subsequent Administrative options include one (1) or any combination of the following  
Offense: consequences: PPSC, 1-3 days ISS, long detention, 3-5 days OSS or Crossroads.

**Unserviced Long Detentions**--This category is defined as unapproved absence from assigned detention hours for reasons other than those that are approved by the proper school official. Students found to be in violation and receiving a suspension may not attend any school functions on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Administrative options include one (1) or any combination of the following consequences: PPSC, 1-10 days ISS, up to 2 days OSS.

**Vandalism** (See Board Policy ECA)--Willful damage or the attempt to cause damage to real or personal property belonging to the school, staff or students including equipment, furniture, walls, etc. Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made, PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Subsequent Administrative options include one (1) or any combination of the following  
Offense: consequences: Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made, PPSC and 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

### **Weapons** (See Board policy JFCJ)

- a. Possession or use of any instrument or device, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo, which is customarily used for attack or defense against another person; any instrument or device used to inflict physical injury to another person. This would also include toys that resemble weapons. Students found to be in violation and receiving a suspension may not attend any school functions held at home on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

First Offense: Administrative options include one (1) or any combination of the following consequences: Confiscation, PPSC and 1-10 days OSS or Crossroads with a possible referral for consideration of a suspension or expulsion.

Subsequent Administrative options include one (1) or any combination of the following  
Offense: consequences: Confiscation, PPSC and 10 days OSS or Crossroads with a referral for consideration of a suspension or expulsion.

- b. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo. or any instrument or device defined as a

dangerous weapon in 18 U.S.C. § 930(g)(2). Students found to be in violation and receiving a suspension may not attend any school functions held on district grounds, other school districts' grounds, and/or at an alternative location, except for those indicated in this regulation.

All Offenses: Confiscation and one (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.

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### **Bulldog Hotline: 316-JAWS (5297)**

The Bulldog Hotline was established for students, parents, or citizens with concerns or information regarding suspicions or criminal activity on or around the high school campus. The hotline is anonymous and kept confidential. **The telephone number for the Bulldog Hotline is (816) 316-JAWS (5297).**

### **Care of School Property**

Students are responsible for the proper care of all books, supplies, and furniture supplied by the school. Students who disfigure property, break windows, do other damage to school property equipment will be required to pay for the damage done or replace the item.

The student will also be subject to disciplinary action as outlined in the discipline policy JG-R.

### **City of Grandview Police Department**

Parents and Students – please take note of some City of Grandview ordinances with mandatory court appearances. This is to make you aware of the consequence for behaviors and actions:

|         |                                                                                      |
|---------|--------------------------------------------------------------------------------------|
| 3-73    | Minor in possession                                                                  |
| 7A-4    | Possession of a controlled substance                                                 |
| 7A-11-1 | Drug paraphernalia                                                                   |
| 15-3K   | Noise Disturbance (loud stereo)                                                      |
| 17-2    | Assault                                                                              |
| 17-9    | Disorderly conduct                                                                   |
| 17-14   | Fighting in public                                                                   |
| 17-23   | Failure to obey a lawful order                                                       |
| 17-28   | Destruction of public or private property                                            |
| 17-32   | Stealing                                                                             |
| 17-36   | Unlawful assembly (3 or more people) IE: loitering on school grounds after dismissal |
| 17-38   | Weapons violation                                                                    |

### **Fight Policy/Guidelines**

- Respectful behavior and treatment of others is expected while on school property and on the school bus.
- No student shall hit, push or touch another person aggressively while in school or at a school function.
- A fight, dispute, confrontation, altercation may be verbal, physical and/or a combination of both.
- If a person(s) strikes another and there is NO verbal and/or physical retaliation, that will be treated as an assault.
- The same penalties will apply for students who defy a directive to stop, who provoke or instigate, who participate, who have had to be restrained or who fail to report or alert school officials prior to, during or after a fight.
- **Refer to Student Discipline JG-R.**

## **Guidelines:**

### What to do if someone threatens you or tries to pick a fight:

- If talking to the person has failed or you see no chance for resolution, discuss with a parent or guardian and bring it to the attention of a school official. IE: teacher, counselor, administrator, SRO.
- Always report concerns, threats, potential fights, etc. as soon as you are aware of it and/or by the end of the day to any high school faculty or staff member.

### What to do if a person begins with verbal remarks:

- Do not argue or respond back.
- Immediately leave the area and go to the nearest high school faculty or staff member to report.

### What to do if someone swings at you:

- Immediately leave the area and go to the nearest high school faculty or staff member to report.

### What to do if you see others fighting:

- Find the nearest high school faculty or staff member and report it.

## **Gambling**

Gambling or games of chance of any kind are forbidden. This includes, but is not limited to: dice, betting, laying money on, speculation, etc.

## **Harassment**

Students are expected to respect and respond appropriately to each other. Using inappropriate or intimidating language including remarks that demean a person's race, religion, sex, national origin, sexual orientation, lifestyle, handicapping condition, or intellectual ability is specifically prohibited. Threats of violence and physical force are considered being a serious offense. Hazing and Bullying (JFCF) are a form of harassment and will be viewed as such for disciplinary purposes. Students are encouraged and/or directed to seek assistance from a school official if another individual is harassing them. **(Refer to Student Discipline - JG-R.)**

### **Hazing and Bullying** (See Board Policy JFCF)

The Grandview C-4 School District prohibits all forms of hazing, bullying, and student intimidation. Students participating in or encouraging inappropriate conduct will be disciplined in accordance with JG-R. (See Student Discipline JG-R) Such discipline may include, but is not limited to, suspension or expulsion from school and removal from participation in activities. Students who have been subjected to hazing or bullying are instructed to promptly report such incidents to a school official.

### **Internet Acceptable Use** (See Board Policy EHB)

The Internet is a worldwide electronic information resource giving individuals access to computer networks operated by universities, school districts, businesses, government, and organizations. The Consolidated School District No. 4's (CSD#4) goal in providing this service is to promote educational excellence through resource sharing, communication, innovation, and publishing by students and staff members.

Because the Internet is constantly growing, it is impossible to know everything students may

access. **CSD#4** believes that the value of information and interaction on the Internet far outweighs the risk of students choosing materials that are not consistent with the educational goals of the school district.

Even though the district has a filtering software program in place, the responsibility for ensuring that students access only educational materials is shared among the parents and district employees, who provide guidance, and the students, who are ultimately responsible for their own behavior.

Based on need and use, **CSD#4** has identified three (3) levels of access. Elementary students will be allowed Level I access only and secondary students may be limited to or allowed Level I or Level II access.

### **Level I - Supervised Student Access**

All students under the direct supervision of a Level III staff member may access the Internet to search an academic area and will have:

- A signed Internet Acceptable Use Contract (EHB-AF1 and EHB-AF2) on file

### **Level II - Independent Student Access**

Students requiring independent access to the Internet will have:

- Training
- A signed Internet Acceptable Use Contract (EHB-AF1 and EHB-AF2) on file
- Access Identification

### **Internet Acceptable Use Guidelines (See Board Policy EHB-R)**

All users who access the Internet through the **CSD#4** computer system/network will be expected to comply with the following acceptable use guidelines:

1. **Acceptable Use** - The use of the Internet must support education, research, and other activities consistent with the objectives of **CSD#4**. Students will not be allowed to access chat rooms or to download game files through the Internet or from copyrighted software to a networked computer. Downloading of such files as pictures, sound bytes, video clips, etc., is permissible as long as they meet the guidelines mentioned in this paragraph. Transmission or downloading of any material in violation of any U.S. or state regulation is prohibited. This includes but is not limited to copyrighted, threatening, or obscene material. Appropriate files or sites only may be accessed. If an inappropriate file or site is inadvertently accessed then the file or site must be exited immediately and must be reported immediately to a staff member.
2. **Privileges** - The use of any **CSD#4** network computer is a privilege, not a right. This privilege may be revoked by the administrators of the network at any time upon violation of the acceptable use contract. (See regulation JG-R for consequences for computer network abuse.)
3. **Personal Security and Privacy** - The Network is intended for the exclusive use of its registered users. As a user, you are responsible for the use of your password and account. Do not give your password to anyone. Accessing the network using another person's password is grounds for revocation of network privileges. For your own safety, do not provide your address and/or telephone number on the Internet.
4. **Netiquette** - Accepted rules of network etiquette must be observed. These include, but are not limited to, the following:
  - Be polite. Do not write or sent abusive messages to others.
  - Use appropriate language.
  - Note that e-mail is not guaranteed to be private. People who operate the system have access to all mail.
  - Do not use the Internet in such a way that it would disrupt others' use.
5. **Expectations for using the Internet:**
  - Respect your right and obligation to learn.

- Respect the rights of others.
- Respect the property of the school and of the Internet community.

**See action as outlined in District Policy JG-R**

**Loitering: After-School/Activity/Athletic Event**

Students are to exit the building after going to their lockers when the final exit bell rings to end the day. Students must exit the building within 10 minutes of the school day unless they are involved in a school organization, a sponsored school activity, or are under the supervision of a teacher or administrator. Students who do not ride the bus must have their transportation here prior to the 10 minutes after release. Students are reminded that loitering after school, after activities or after athletic events on school grounds is not allowed. **Students who remain on school grounds or in the building after the 10 minutes, without supervision, may be subject to disciplinary action.**

**Metal Detectors**

Students should be aware that hand-held metal detectors are available for use by the administration whenever it is reasonable to suspect that a weapon is in the possession of a student, if there has been a pattern of weapons found in the school, or if violence involving weapons has occurred at school. When it becomes necessary to use the detectors, they may be used in three different ways:

1. On an individual basis - if there is reasonable cause to believe that a particular student has a weapon.
2. Continuous - when it is necessary to screen all students in or entering the school Random - when it is feasible to screen a statistical sample of the student body. Each student in the school has equal probability of being included in the sample. (Through this process, not every student is screened).

**Motor Vehicles** (See Board Policy JG-R)

Students are expected to park in their designated numbered space in the parking lot in front of the building (South lot). When exiting, students are expected to leave toward the front of the building onto High Grove. The back parking lot (North lot) is reserved for faculty and buses. **Students are not to park or drive in the North lot between the hours of 7:00 am and 3:00 pm.** No vehicle should cross through Marching Band area while practice is in session on the front lot.

**Personal Property/Electronic Devices/Cell Phones**

**(This policy is currently under revision and is subject to change during the year.)**

Examples of personal property and/or electronic devices include, but are not limited to: cell phones, pagers, radios, tape recorders, CD's and players, headphones, PDA's, calculators, IPODS, MP3's, personal laptops/computers, laser pointers, recording/playback devices of any kind, still cameras, video cameras, jewelry, clothing, skateboards, cash, credit/debit cards and other personal items which are considered to be of high financial value. While the electronic devices may be useful, they also cause concern in the school environment for: disruption to the academic setting, invasion of privacy, academic dishonesty and prejudicial to good order, discipline, safety and security. **The school is in no way responsible if such items are lost, stolen, or damaged in any manner. THEREFORE, THESE ITEMS SHOULD NOT BE BROUGHT TO SCHOOL.**

**Electronic devices are not to be used in any classrooms during regular school hours.** They may be used in the hallways during passing periods and in the cafeteria during the students

scheduled lunch shift only. Unauthorized use may result in disciplinary action, depending on the nature of the prohibited activity and/or whether it is a repeated offense for that student.

When an electronic device is used in an unauthorized manner, this may result in disciplinary action.

During athletic events, Grandview High School reserves the right to direct individuals to use such devices in locations, away from the competition/event/activity, that do not interfere with the enjoyment of others. If a school official determines that the device continues to be used, the individual may be removed from the venue. Students participating in extra-curricular activities and athletics should abide by guidelines regarding the use of cell phones, personal property, and/or electronic devices.

### **Restricted/Forbidden Items**

- In addition to items already listed within this handbook, additional restricted and/or forbidden items include but are not limited to: BB guns, controlled substances, counterfeit drugs, drug paraphernalia, fireworks, lighters, mace, matches, narcotics, tobacco products, unauthorized drugs or inhalants, water guns, any instrument or device that may be used to inflict injury or put another person in apprehension or fear, toys or look-alike firearms, knives or weapons.
- Riding skateboards and roller blading is not permitted in or on school grounds
- Bicycles are not allowed in the school building
- The sale of items by students that are not part of a school fundraising activity is prohibited and is subject to disciplinary action.

### **Safe Schools Act**

GHS Administrators will follow the Missouri State Safe Schools Act as it pertains to reporting and/or investigating any possible criminal activities to appropriate Law Enforcement Officials.

### **Search and Seizure**

Search and seizure shall conform to the legal requirement of reasonable suspicion that a school rule, regulation, or state law has been violated. The school reserves the right to search (whether through the consent of the student, parent or by way of reasonable suspicion of illegal activity, violation of school rules, or possession of contraband) any property or items brought onto school district property by students, including, but not limited to: bags, backpacks, purses, other containers, articles of clothing and vehicles. Motor vehicles and their contents, driven to school and on school premises, are subject to search under this section. Lockers are subject to Search and Seizure.

### **Security Cameras**

Students and parents should be aware that as part of our overall security plan video security cameras have been placed in designated locations inside and outside of the building.

## **Sexual Harassment (See action as outlined in District Policy JG-R. Also, see Board Policy AC and Regulation AC-R and School Board Policy JBA)**

It is the policy of the Board of Education to maintain a learning environment that is free from sexual harassment. It shall be a violation of this policy for any member of the District staff or any student to harass a staff member or a student through conduct or communications of a sexual nature as defined below.

Sexual harassment includes, but is not limited to, any unwelcome sexual overtures, requests for sexual favors, or a sexually offensive environment, when made, developed, or maintained by a member of the school staff or by a student. Sexual harassment may include the following:

- Unsolicited or unwelcome verbal comments.
- Gestures or physical contact of a sexual nature.
- Verbal harassment or abuse.
- Pressure for sexual activity. Repeated remarks to a person with sexual or demeaning implications, unwelcome touching, and suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's job, grades, promotion, salary, etc.

Any person who alleges sexual harassment by any staff member or any student in the District may use the District's complaint procedure, or may complain directly to the building principal, guidance counselor, or other individual designated to receive such complaints.

If such a designated person is the accused, then the complainant may file his or her complaint with that person's supervisor or superior. Filing of a complaint or otherwise reporting sexual harassment will not reflect upon the individual's status in the District, nor will it affect future grades, promotions, work assignments, etc.

Right to confidentiality, both of the complainant and the accused, will be respected consistent with the District's legal obligations, and with the necessity to investigate allegations of misconduct, which occurred.

A substantiated charge against a staff member shall subject such staff member to disciplinary action, including discharge. A substantiated charge against a student shall subject that student to disciplinary action, including suspension or expulsion.

## **Truancy/Trespassing**

- Truancy will be referred to the main office to be dealt with through the Student Code of Conduct (See Student Discipline JG-R and JEDA)
- Truant students should not be allowed to make up work
- GHS students should not be at other schools without permission
- Students from other schools should not be at GHS without permission. All authorized visitors must sign in at the main office or they will be considered trespassing
- Any students on suspension, including those at Crossroads or not currently enrolled are not to be on school grounds unless authorized by an administrator or they will be considered trespassing. (See Board Policy JG-R)

## **Use of Canine**

The Grandview consolidated school district is committed to providing a drug-free environment for students, staff, and visitors. The use of drug detection dogs will be utilized during the school year to search all accessible areas in the campus to include vehicles parked in any lot. The searches will be done at "random." Students are not allowed or permitted to have any contact with the dogs because of safety reasons. Students that initiate any contact with the dogs will be subject to disciplinary action.

## **Use of Law Enforcement Officials**

The assistance of a law enforcement official may be used in the following circumstances:

To conduct a search of a student, locker, motor vehicle, or any area designated by the school's administration that is subject to be searched upon reasonable suspicion, upon or under the direction or request of the school administrator. Reasons for the officer's presence will include but not be limited to the following:

- Provide a safer school environment for a teacher or administrator to investigate disciplinary matters that involve defiance, insubordination, aggressive or assault behavior.
- The search may pose a threat to the administrator for safety reasons.
- The possible threat of a "weapon" defined by school policy, which poses a safety hazard to the students and school officials.
- The possible presence of illegal drugs and or drug paraphernalia that present health dangers.

The law enforcement official will be used to the best of his or her ability to conduct a search that can be less intrusive and more complete or thorough, based on officers' training in search techniques. The officer is an agent of the school administration assisting in a school investigation until it may be determined that such matter is criminal in nature. The officer will work in partnership with the school to protect Constitutional Rights of the student and the school community.

## General Expectations

### Announcements

In order to keep everyone informed, a weekly bulletin of school events will be prepared in the office.

- Weekly announcements will either be read or broadcasted during the second block the first day of the week
- Weekly and daily announcements are e-mailed daily to staff
- The Pledge of Allegiance will be broadcast over the intercom on Monday mornings at 9:10 am
- Material for the weekly bulletin is due in the office by 7:35 a.m. on Friday morning.
- All material for the daily bulletin must be in the office by 7:35 a.m. on the day of the announcement.
- Posters and flyers are posted in the cafeteria, classrooms and hallways.
- Information may also be posted on the District web site @ <http://www.csd4.k12.mo.us>

### Assemblies

Various types of assemblies are held during the school year for the enjoyment of the student body. Audience behavior is to be dictated by the rules of common courtesy. For those assemblies held in the auditorium, seating will be assigned and each teacher will receive a seating chart for his/her class.

### Backpacks/Book bags

- Carrying book bags is considered a privilege
- May be subject to search
- Are for the purpose of organization and to carry items to multiple classes without going to lockers after each class
- May be restricted to size and use - i.e. small nylon drawstring type
- Backpacks are NOT allowed

### Bus Transportation (See Board Policy JFCC)

#### **BUS CONDUCT**

**The bus is an extension of the classroom; thus, the same discipline codes apply and will be administered by a Building Administrator.**

1. Classroom conduct is to be observed by pupils at the bus stop and while riding the bus.
2. The driver is in charge of the pupils and the bus. Pupils must obey the driver promptly.
3. Students should be at their assigned bus stop five (5) minutes prior to the scheduled time.
4. Students must remain seated and face the front at all times.
5. Unnecessary conversation with the bus driver is prohibited.
6. Students must not extend arms or other extremities out of the bus windows.
7. Articles are not to be thrown on the bus or out of the bus windows.
8. Eating and drinking are not allowed on the bus. Eating and drinking may be allowed at the driver's discretion on ACTIVITY TRIPS ONLY.
9. Pupils who must cross the road after leaving the bus shall cross at least ten (10) feet in front of the bus and only upon the signal given by the bus driver.
10. Students should stand back at least six (6) feet from the curb until the driver opens the door of the bus.

11. NO profanity, abusive, disrespectful, threatening, disparaging, or demeaning language.
12. NO animals, dead or alive, will be allowed on the bus at any time.
13. NO glass containers will be allowed on the bus.
14. NO firearms or weapons possessed or used OR use of any object as a weapon.
15. NO disruptive behavior: verbal, written or symbolic.
16. NO possession or use of tobacco products, alcohol, drugs or drug paraphernalia.
17. NO possession or use of fireworks or any flammable, explosive materials.
18. Upon arrival to school, students requesting to ride any bus, other than their assigned bus or getting off at a bus stop, other than their assigned stop, **must** present a signed note from both sending and receiving parents granting permission, which would indicate the reason, bus stop, name, address and phone number of destination for approval by a Building Administrator.

A driver may deny a student a ride to school the next morning. If this action is necessary, the Director of Transportation and/or Building Administrator will notify parent/guardian.

Riding the school bus is a privilege extended to students and can be removed at any time for disruptive and unsatisfactory conduct. All pupils being transported are under the authority of the bus driver and must obey his/her requests. Specific regulations are posted in each bus.

Students riding the bus are expected to go directly from the bus to the building each morning and are to board the bus directly from the building each afternoon. Students are not to leave school property either time.

Failure to observe all rules will result in a referral to the principal's office. If a pupil cannot comply with the regulations, he/she may be denied the privilege of riding the bus. On days when a student is suspended from bus transportation, the parent/guardian is responsible for the student getting to/from school safely.

## **Cafeteria**

Hot meals are served daily in the high school cafeteria at a minimal cost; breakfast is also served daily. With a closed lunch hour, students must either bring their lunches or purchase a school lunch. Payment for lunch can be made daily. Weekly lunch accounts are also available. Students may not "charge" the lunch. **ID's must be worn in the cafeteria.** In order to keep the cafeteria clean and pleasant, the following rules shall be observed by all students:

1. The top of the table should be left clean.
2. The floor should be left clear of debris.
3. Chairs should be left upright and under the table.
4. Trays and utensils should be returned to the proper location.
5. Excessive noise and/or unacceptable conduct will not be tolerated and may result in loss of privileges.
6. Students may not "cut" into the food lines.
7. After once being seated, students are not to change seats.
8. Students are not to handle food while in line. Any food touched in line must be purchased.
9. Students should not touch or bother another student's tray, utensils, and drink or food items.
10. Food or drinks purchased in the cafeteria are to be consumed inside the cafeteria.
11. Students are to arrive on time and are not to leave early from the cafeteria without a pass.
12. On the way to and from the cafeteria, students are to use the designated route.
13. Only cafeteria food or individual sack lunches may be brought into the cafeteria. No "Fast Food", catered, or delivered food is allowed.
14. Only **seniors** may eat in the Court Yard.
15. Students who allow others to use their free or reduced lunch codes or otherwise abuse that program may lose access to having free or reduced price lunches.
16. Violations of any of these policies may result in assigned seating and/or discipline.

### **Meal Prices for 2010-2011 school year**

|           |        |
|-----------|--------|
| Breakfast | \$1.45 |
| Lunch     | \$2.20 |

### **Change of Address/Contact Information**

In an effort to keep all records and student information current and updated, any change of residency, telephone numbers, emergency contact information, medical status, etc., must immediately be reported to the main office.

It is extremely important in cases of emergency that all student records are accurate. Parents/Guardians must update records when there are any changes in address, home or work phones, guardianship, a student name change, medical records, etc.

### **Check Acceptance Policy**

Our school district has established the following policy for accepting checks and collecting bad checks: For a check to be an acceptable form of payment it must include your current, full and accurate name, address and telephone number. In the event your check is returned for non-payment, the face value may be recovered electronically along with a state allowed recovery fee. In the event your check is returned for non-payment, checks may no longer be an acceptable form of payment for the remainder of the school year. Alternative forms of payment such as cash or money order, may be used instead of a check payment.

### **Deliveries - Flowers/Singing Telegrams for Students**

Due to the disruptive nature of deliveries, including but not limited to: flowers, balloons, and food, they cannot be permitted in school. In addition, singing telegrams are not permitted.

### **Directory Information (See Board Policy JO)**

Certain information about District students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of directory information about the student. If you do not want the school to disclose directory information from your child's records, you must notify the school, in writing. Grandview High School has designated the following information as directory information: student's name, address, home telephone number, photograph, date and place of birth, dates of attendance, grade level, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, and interviews given by students about honors, awards and school activities.

### **Emergency Procedures / Fire and Tornado Drills**

Each classroom has a diagram of the evacuation route for fire and tornado drills. Students should follow the directions given by the staff and administration, moving quickly and quietly to assigned areas with their teacher/supervisor.

Every student and staff member must recognize the safety factor and seriousness of these drills. Failure to properly act at the correct moment could mean the difference between life and death. Cooperation and mature action is needed at all times. Refusal to cooperate will result in appropriate consequences.

All other crisis procedures – I.E.: evacuations, lock-down, shelter in place, etc., should proceed at the direction of staff.

## **FERPA (See Board Policy JO)**

The Family Educational Rights and Privacy Act (FERPA) of 1974 is a federal law governing the privacy of educational records. It grants specific rights to students and sets restrictions on how schools may handle educational records. FERPA requires that schools obtain written permission from students before releasing educational records. In certain well-defined circumstances, some information may be released without written permission from the student.

## **Field Trips**

Field Trips, tours and athletic events are a privilege. Students with poor attendance, frequent tardiness, and discipline reports may not be allowed to participate. Participation is at the discretion of the teacher and/or Principal.

The Student Code of Conduct will apply to behavior and conduct to, during and from all events.

## **General Student Expectations:**

**Listed below are building policies that all students are expected to follow:**

### **Tardy Policy**

All students are expected to be in class on time. Students receive six minutes between classes to take care of personal business and travel to their next class. Students who remain in the hallway after the bell must sign in at the appropriate house tardy station where their number of tardies will be tracked.

### **Dress Code Policy**

Per 2010-2011 Board Policy, Grandview School District has adopted a new dress code that provides guidelines for student clothing, ID's, head gear, backpacks, etc. A copy of the new policy has been posted on the district website, mailed home with student report cards, and is also available upon request at enrollment.

### **Electronics Policy**

It is the expectation at Grandview High School that students will be engaged in the classroom learning environment. Teachers and staff are committed to providing a rigorous academic setting in which all students can be college and career ready upon graduation. Therefore, electronic devices (cellular phones, IPOD's, MP3's, etc.) will be allowed **only during passing periods and in the cafeteria during lunch periods.** Usage of **these devices will be strictly prohibited in the classroom**

## **Halls/Doorways**

Proper student conduct in the halls throughout the course of the school day is an important part of the learning setting. The following rules shall apply to students with regard to hall discipline:

1. Students should always WALK to the right of the corridors.
2. When in the hallway, students in groups of 3 or more are to be considerate and not block others from passing by. Do not stand in doorways blocking in and out passage, or stand in the middle of hallways interrupting the flow of student traffic.
3. Students may go to their lockers before, after school, and at the end of each block during the day. If students are tardy to class as a result of going to their lockers, disciplinary action may result.
4. No students are permitted in the corridors without a pass. Students on early release should clear the building quietly and within the six minute passing period. Violation of this rule may result in disciplinary action. Students are expected to show their pass and ID to any staff member who requests to see it. When students are given a pass to a destination, it is expected that the shortest

route will be taken to reach that destination and that the passage will be completed within a timely manner.

5. Students should keep hands, feet, and objects to themselves while passing from class to class. Loud, boisterous, or disruptive behavior will not be acceptable in the halls, including on the way to and from the cafeteria.
6. Tardy sweeps maybe utilized at anytime throughout the school year. Students in the hallway without a pass or ID will be counted for tardies and subject to disciplinary action.

## **Health Room**

Should a student become ill or injured at school, he/she should report to the nurse or main office with a pass or an adult contact. The student will either be treated or sent home after parents are notified.

All professionally prescribed medication to be taken at school must be kept in the original container and supervised by office personnel or the school nurse.

## **Library/Media Center**

Library books may be checked out with a student I.D. for a two-week period and may be renewed once. Overdue books are charged per day (exclusive of weekends and school holidays) at an established rate. Reserve books may be checked out at the end of the day for overnight use. Overdue reserve books are charged per block at an established rate. Encyclopedias, other research materials, and magazines may not be checked out of the library. The library has been equipped with a pass through electronic security system.

## **Lockers**

Each pupil is assigned a locker. Lockers are not to be shared unless assigned by the office, and after lockers are assigned, students are not to change lockers without the consent of the main office. Students are instructed to keep locker combinations secret so that others will not be permitted entry. The school will not be responsible for articles missing from lockers.

Lockers are issued in good condition, and any damage to locks or lockers is the student's responsibility. Stickers, posters, etc. should not be attached to lockers. It is also the responsibility of the student to keep their lockers clean and orderly. Periodic locker checks may be made by school officials. Anything in a student's locker is considered to be his/her property. Lockers (including those in physical education) are assigned for student convenience, and they remain under the control of school officials at all times during the school year. No student-owned lock is to be placed on any locker.

**All lockers are to be cleaned out by the end of the last day of school. Any clothing or personal items not claimed within 2 days after the last day of school will be donated to charity.**

## **Lost and Found/Theft of Items**

- All lost and found items are placed in the Student Service's office
- Lost and found items remaining two days after the end of the school year will be donated to charity
- Stolen or theft of items should be reported to the administration and/or School Resource Officer by the end of the school day or within 24 hours
- Locker combinations should not be shared
- Items considered to be of high personal or financial value should not be brought to school
- The school will not be responsible for theft, loss, vandalism or damage to personal property brought to school nor will the school assume responsibility for the care of items left unattended or unsecured

## **Messages**

All emergency contacts need to be made through the main office. Parents should not contact students on their personal cell phone during the academic day from 7:35 am. to 2:25 pm.

- Students are not called to the telephone nor are messages delivered during class periods except in periodic emergencies
- Messages received for students on a regular, routine basis are not considered emergencies. Please restrict unnecessary phone calls as they disrupt student instruction time. Examples would include, but not limited to: transportation arrangements, appointments, etc.

## **Passes For Leaving School**

After arriving at school, students are not expected to leave until after their last class of the day. All requests to leave the building while school is in session must be cleared through the main and/or attendance office. Leaving school without permission is classified as truancy. Any written notes will be confirmed by a phone call to parents before a student is permitted to leave.

## **Poster/Flyers/Bulletin Boards**

- All material should be removed in a timely manner
- Any material posted on the Grandview High School campus should be approved by the school administration
- Material not approved will be removed
- Approved posters must be removed by the group or organization within 48 hours after the event
- The school does not advertise non-school events sponsored by private individuals or groups
- No poster or flyers are to be placed on windows, doors or lockers.
- All use of Bulletin Boards should be designated and approved by school administration

## **Restrooms**

A student may use the restroom before and after school and between class periods. Everyone using the restrooms is expected to keep them clean. No smoking or loitering is permitted. If a student is feeling ill, he/she should report to the nurse's office with a pass from their teacher. Students are not to remain in the restroom. If the nurse is not in, the student should come to the main office. If a student is extremely ill and is unable to go to the nurse, the teacher should call for assistance.

Restrooms at the west end of the 100, 200, 300, and 400 halls may not be used by students going to or returning from lunch. Students should use the rest room closest to the classroom that their class is in.

## **School Dances**

### **Criteria to Select Candidates For Dances**

The criteria for the selection of king and/or queen for Homecoming, or any activity where a king or queen may be selected or elected shall be as follows:

1. The candidate should not have been involved in disciplinary problems that involved an out-of-school suspension. The administration will review the candidate to determine eligibility based on any disciplinary action, which resulted in an out-of-school suspension. Candidates must meet the Citizenship Standard.
2. To be nominated for king or queen, the student should have been enrolled the preceding school year in the Grandview School System.

3. A reigning king or queen is not eligible to compete in another king or queen contest within the same school year.

### **Homecoming/Courtwarding Dances**

The Homecoming and Courtwarding Dances are open to all GC#4 students in grades 9 - 12 unless a student is on suspension. **ID's are required to be admitted.**

It should be noted that students are not permitted to return to the function once having left. Students are to follow the district dress code. Appropriate dress (to include no jeans, shorts, tee shirts, etc.) will be designated prior to the event.

Students must be picked up no later than 15 minutes after any dance is over. **No outside dates will be permitted. Any student that leaves the dance will not be re-admitted.**

### **Prom**

The prom is open to all juniors and seniors from the high school unless a student is on suspension. **ID's are required to be admitted.** Dress - the decorum for prom shall be formal to semiformal dress for both males and females. This applies to students and guests. Shorts, sweatshirts, etc., are not acceptable. Suits with ties and/or tuxedos for men and dresses for ladies are required.

Students who wish to bring a guest to the prom that does not attend Grandview High School must complete an office approval outside guest permit. Guests must be of high school age or older. Students wanting to bring a GHS freshmen or sophomore as their guest also require an outside guest permit.

Students and guests that leave the Prom will not be re-admitted.

### **School Visitors**

Students are not permitted to invite students from other schools to Grandview High School during regular school hours. Parents are welcome to visit their son or daughter's classes at GHS but are to come to the office first to sign in and receive a visitor's pass. Absolutely, under no circumstances, are visitors permitted without a pass from the office. (See Board Policy KK).

**Any visitors who enter unlawfully or remain unlawfully may be subjected to prosecution for trespass in accordance to city ordinance 17-9.**

### **Student I.D.'s**

Students will be issued an I.D. at the beginning of the school year or when they enroll and are required to be worn around the neck utilizing a lanyard\*. ID's are not to be marked on or modified in any way unless authorized by the high school administration i.e. House sticker. Each I.D. will have a bar code, which will be utilized in the library and for issuing textbooks. As part of our overall security plan, students must wear their ID's at all times while on school grounds. **ID's are required as admittance to School Dances, Wednesday Detention, Saturday School, as Athletic Passes (if purchased by the student) and at any other school activity, as requested.** Students will be required to have their ID to obtain privileges such as leaving class to go to the restroom, library, office, counseling center, water fountain, etc. Students without an ID may purchase a replacement with parent/guardian permission. **There will be a \$5.00 fee to replace a regular I.D. badge. \$15.00 will be assessed to replace an athletic pass. I.D.'s can't be charged; they must be paid for at the time of replacement.** If a student can't pay for a replacement I.D., they can buy or charge a \$.50 Temporary I.D. sticker that must be worn instead. A student can only charge/purchase up to 10 stickers. Repeated offenses may also be subject to disciplinary action for defiance and insubordination (JG-R). **Students must have their I.D. badge, NOT a sticker, to attend activities.**

\* For safety purposes, GHS recommends students utilize only breakaway type lanyards like the free one students are given during enrollment.

### **Student Planners/Handbook**

Students are responsible to know the House, school and Consolidated School District #4 procedures and rules explained in the student handbook. Copies of the student and parent school and house handbooks can be found on the District web site at <http://www.csd4.k12.mo.us>.

### **Telephones**

It should be remembered that the telephone in the office is reserved for business calls of the school and its student organizations. The office staff may grant a student permission to use an office phone during a personal or family emergency.

Students are reminded that the use of cellular telephones is prohibited. Any cell phones that are used or heard may result in disciplinary actions. (See Section “Electronic Devices.”)

### **Textbooks**

A Student ID is used to check out textbooks to students. Students are urged to treat textbooks with care. Students will be charged for loss or any excessive damage to textbooks at year's end. Students will not be issued a replacement book until the lost book is paid for or arrangements have been made for the cost of the book.

### **Vending Machines**

- Vending machines are available for student use before and after school.
- Students should not use the machines during instruction time, passing periods or lunch.
- Students should not leave the classroom with a pass and return with items from the vending machines.
- Vending machines adjacent to the cafeteria are accessible during lunch. Drinks or snacks should be consumed during the lunch and are not to be taken from the cafeteria.
- When selecting items from the vending machines, students are encouraged to make healthy snack and beverage choices.

## Where Do I go For Help at GHS?

|                             |                                    |
|-----------------------------|------------------------------------|
| Accident Report             | Health Room                        |
| Activity Calendar           | Main Office                        |
| Advisor                     | by student schedule                |
| Athletic Eligibility        | Athletic Office                    |
| Attendance                  | Main Office                        |
| Bus Information             | Main Office                        |
| Change of Address           | Main Office                        |
| Club Information            | Club Sponsors                      |
| College Information         | Counselor                          |
| Course Work                 | Teacher/Counselor                  |
| Emergency                   | Any Staff Member                   |
| Financial Aid/Scholarships  | Counselor                          |
| Fines/Fees                  | Main Office                        |
| Grade Questions             | Teacher/Counselor                  |
| Homework (Extended Illness) | Counselor                          |
| Honor Roll                  | Counselor                          |
| House                       | House Leader – by student schedule |
| I.D. Replacement            | Main Office                        |
| Injury                      | Health Room                        |
| Locker Problems             | Main Office                        |
| Lost and Found              | Main Office                        |
| Lost Textbooks              | Main Office                        |
| Lunch Assistance            | Cafeteria/Counselor                |
| Make-up Tests               | Teacher                            |
| Map of Building             | Main Office                        |
| Parking Permit Applications | Main Office                        |
| Physical Forms              | Main Office                        |
| Requirements for Graduation | Counselor                          |
| Summer School Information   | Counselor                          |
| Textbooks                   | Main Office                        |
| Theft Reports               | School Resource Officer            |
| Threats                     | School Resource Officer            |
| Transcripts                 | Registrar/Guidance Office          |
| Transferring Schools        | Main Office/Guidance Office        |
| Visitor's Pass              | Main Office                        |

## **Extra-Curricular Activities**

### **Philosophy of Extra Curricular Activities**

A program of extracurricular activities presents infinite opportunities for the coach and supervisor to guide and develop the interest and potential of young people.

The extracurricular program of Grandview High School offers a special opportunity for young people to express themselves through inter-school participation and competition. It allows them to channel their enthusiasm toward the development of citizenship and character.

Extracurricular activities provide the student the opportunity for personal experience in a social area. Grandview High School furnishes an activities program with strong, competent leadership in a realistic and wholesome environment.

The purpose of an extracurricular program at Grandview High School is multifaceted. Among them are:

1. To provide activities to serve the diversified interest of the student population.
2. To provide activities which complement the regular curriculum.
3. To provide a program that meets the needs of a population according to skills.
4. To develop a wholesome attitude toward personal appearance.
5. To develop skills for social expression, for recreation, end for self-expression.
6. To encourage participation which teaches citizenship, cooperation, fairness, and honest in dealing with opponents; leadership and the acceptance of the leadership of others; and respect for individual associates and opponents.
7. To develop good sportsmanship.
8. To stimulate interest in, and support for, the school program.

### **Student Academic Eligibility Standards**

Any student who represents his/her school in interscholastic activities in grades 9-12 must be currently enrolled in and regularly attending courses that offer a minimum of 3.5 units of credit, and must have earned a minimum of 3.5 units of credit the preceding semester of attendance; or a student must be enrolled in a full course at his or her level in a special education program for the handicapped approved by the Missouri State Department of Education which, though ungraded, enrolls pupils of equivalent age, and that student must have made standard progress for his or her level the preceding semester. (Note: This requirement was increased to 3.5 credits for the 2009-2010 school year)

A beginning 9th grade student is eligible upon entering the high school. A student must be making satisfactory progress towards graduation as determined by local school policies.

A student dually enrolled in college and high school classes but who does not receive high school credit on his/her high school transcript for the college work, may have college hours earned during a regular semester count up to a maximum of 1 unit of credit toward high school eligibility as follows: 1/2 unit of high school credit for a 2 or 3 credit hour class; 1 unit of high school credit for a 4 or 5 hour college credit class.

### **Activity Conflict Resolution**

If a student is involved in two activities which occur, compete, or perform at the same time, the conflict shall be resolved by the following "tie breaker."

1. The activity which places highest in the following hierarchy shall take precedence:  
National  
Regional (multiple state) event/competition  
State

Sectional  
District  
Conference  
School

2. If the activities are at the same level on the hierarchy, the coaches/sponsors will meet and arrive at a consensus.
3. If they cannot reach a consensus, the issue will go to the principal for resolution.

\*\* The student bears the responsibility of informing the coaches/sponsor of a conflict no less than 1 week prior to the day of the conflict. (If the conflict arises due to a “rescheduled” event, the student will inform the coaches/sponsor on the day he/she learns of the rescheduled event.)

### **Activity Attendance**

Students should leave or be picked up from campus no later than 10 minutes following any extra-curricular activity they are guests at or participating in for GHS.

## **Clubs and Organizations**

### **Art Guild**

**PURPOSE:** To provide an organization for those students who enjoy art whether they plan to make a career of it or whether they just want to use it to enrich their lives.

**OBJECTIVES:**

1. To provide a forum of speakers in the field of art. They may be professionals who earn their living by the art they produce or someone who has expertise in art not necessarily earning a living with it.
2. To provide art activities, hands on experiences, for the student to explore.

**MEMBERSHIP:** Unlimited

**CRITERIA FOR MEMBERSHIP:** Strictly voluntary for those interested in art.

**MEETING TIMES:** 1st and 3rd Tuesday of each month at 2:45 p.m.

### **Cheerleaders**

**PURPOSE:** To boost school spirit, pride, good sportsmanship, and develop positive crowd involvement.

**OBJECTIVES:**

1. To support athletic teams.
2. To promote a positive image of Grandview High School.

**MEMBERSHIP:** Varsity Cheerleaders, Junior Varsity Cheerleaders

**CRITERIA FOR SELECTION:** Must have a 3.0 average the semester prior to tryouts.

**SUMMER ACTIVITIES:**

1. Must attend summer camp
2. Must attend summer practices.

**MEETING TIMES:** Practices will begin 10 minutes after the close of school each Tuesday and Thursday during season.

## Color Guard

**PURPOSE:** To provide entertainment at athletic events and parades.

**OBJECTIVES:**

1. To support athletic teams.
2. To promote enthusiasm among students and fans.
3. To complement the Marching Band.

**MEMBERSHIP:** 35

**CRITERIA FOR SELECTION:** Judged on skills and talents.

**SUMMER ACTIVITIES:** Two one-week camps in August (Color Guard and Band Camp).

**MEETING TIMES:** Tuesday and Thursday after school from September through October. Also, Tuesday night practice with Marching Band.

## Class Organizations

**OBJECTIVES:**

1. To keep class members current of on-going activities that involves the entire class.
2. To maintain continuity within the class.
3. To provide an avenue for planning, decision making and organizing as a group.

**MEMBERSHIP:** All members are eligible.

**MEETING TIMES:** Scheduled as needed.

**PROCEDURE FOR SELECTING OFFICERS:**

Class officers will be selected in the spring proceeding the year they will serve. The entire class will be given an opportunity to vote.

In order to be placed on the ballot, students running for a class office must have a 2.5 GPA during the preceding semester. Students running for class office should have no record of serious discipline or attendance problems.

Students running for class office must be enrolled as a full-time student during the year they are serving as an officer.

## Debate/Forensics

**PURPOSE:** Students are taught oral communication skills and are given the opportunity to apply knowledge in a competitive setting. Students compete against other schools from Missouri and Kansas.

**OBJECTIVES:**

1. To develop effective speaking skills.
2. To demonstrate ability to follow prescribed rules and procedures.
3. To know and apply basic principles of research.
4. To learn to win and lose with dignity.
5. To learn to adapt speaking skills and principles to listening.
6. To build self-esteem through productive speaking encounter.
7. To become a part of a vital public relations program.
8. To encounter ideas, values, and concepts.

**MEMBERSHIP:** 50 to 60 students

**CRITERIA FOR MEMBERSHIP:**

1. Students must be enrolled in a debate class, speech class, or acting class.
2. Students will be required to sign-up and attend invitational tournaments.
3. Based on performances at tournaments, students are then selected for conference squads, state qualifying squad, and national qualifying squad.

## DECA

### **PURPOSE:**

1. To provide social and educational opportunities for marketing students.
2. To provide recognition for marketing students.

**OBJECTIVES:** That all DECA members become competent in their occupational area.

**MEMBERSHIP:** Must be enrolled in Fundamentals of Marketing or Advanced Marketing.

**MEETING TIMES:** During class time.

## FCCLA

**PURPOSE:** To promote personal growth and leadership through family and consumer sciences education.

### **OBJECTIVES:**

1. To provide opportunities for personal development and preparation for adult life.
2. To strengthen the function of the family as a basic unit of society.
3. To encourage democracy through cooperative action in the home and community.
4. To promote family and consumer sciences and related occupations.

**MEMBERSHIP:** Unlimited.

**CRITERIA FOR MEMBERSHIP:** Must be enrolled in or have previously taken a Family and Consumer Sciences class.

**MEETING TIMES:** The Officer's meetings are the last Tuesday of each month and the Chapter meetings are the first Tuesday of the month at 2:30 to 3:30 PM.

## Foreign Language Club

### **PURPOSE:**

1. To promote Foreign Language and cultures other than our own.
2. To show students the "world" out there and how different it is from theirs.
3. To allow for comparison and to give an opportunity to experience using the language and sampling foods outside of class.

### **OBJECTIVES:**

1. To enhance students' understanding of other cultures and their knowledge of the rest of the world.
2. To provide students with an extension of the Foreign Language classes and a chance to put to use some of the knowledge gained.

**MEMBERSHIP:** Unlimited

**CRITERIA FOR MEMBERSHIP:** Students must have been enrolled in a Foreign Language at one time or be enrolled at the present time.

**MEETING TIMES:** At least once each month.

## Future Business Leaders of America

**PURPOSE:** To assist members in the growth and development of vocational and career competencies and to promote responsibility.

### **OBJECTIVES:**

1. To develop business leadership.
2. To strengthen the confidence of students in self and work.
3. To create more interest in and understanding of American business enterprise.
4. To develop character, prepare for useful citizenship.
5. To encourage scholarship and school loyalty.
6. To assist students in the establishment of occupational goals.
7. Facilitate the transition from school to work.

**MEMBERSHIP:** Class enrollment  
**MEETING TIMES:** Before school at 7:15 a.m.

### **Future Teachers of America**

**PURPOSE:** To give potential teachers hands-on information and experiences related to the teaching field.

**OBJECTIVES:**

1. To provide practical information about the field of teaching.
2. To encourage students to consider teaching as a career.
3. To involve students in a cadet-teaching experience.
4. To allow students to observe the actual teaching process.

**MEMBERSHIP:** Unlimited

**CRITERIA FOR MEMBERSHIP:** Willingness to participate.

**MEETING TIMES:** 7 a.m., every third Wednesday of each month

### **Math/Science Club**

**PURPOSE:** Provide students opportunities to learn concepts and knowledge not necessarily taught in the classroom.

**OBJECTIVES:**

1. To explore math information on an informal basis.
2. To generate a higher level of interest in math.
3. To increase student knowledge base in science.
4. To achieve skills in laboratory techniques.
5. To investigate career related fields.

**MEMBERS:** Unlimited

**CRITERIA FOR MEMBERSHIP:** Interest in math and science and willingness to participate.

**MEETING TIMES:** Once a month - to be determined by membership

### **National Forensic League**

**PURPOSE:** Honor society for high school speakers and debaters.

**Objectives:**

1. To train tomorrow's leaders to communicate.
2. To honor students who excel in oral communications.
3. To provide social experiences away from competition.

**MEMBERSHIP:** 30 - 40 students

**CRITERIA FOR MEMBERSHIP:** Twenty-five points for membership. Points given according to national criteria for competing at debate/forensics tournaments.

**MEETING TIMES:** As needed.

### **National Honor Society**

**PURPOSE:** To recognize and encourage academic achievement while developing characteristics essential to citizens in a democracy; those are scholarship, character, service, and leadership.

**OBJECTIVES:** To carry out school and community projects as well as moneymaking projects to achieve the ideals of character, leadership, and especially of service.

**MEMBERSHIP:** Varies

**CRITERIA FOR MEMBERSHIP:**

1. A minimum grade point of 3.3.
2. Attendance at a meeting explaining requirements.

3. Fill out information sheet detailing service and leadership.
4. Demonstrate character and integrity, both in class and out.
5. Approved by Faculty Council.
6. Tapping if all criteria are met.

**SUMMER ACTIVITIES:**

1. Executive Board Meeting in August.

**MEETING TIMES:** Executive Committee meets before school on the last Tuesday of the month. The entire organization meets the first Tuesday of the month. Committee meetings as needed.

### **Newspaper Production**

**PURPOSE:** To acquaint students with the knowledge and skills needed to produce a newspaper. Newspaper will be published monthly.

**OBJECTIVES:** To help students learn all aspects of newspaper production including writing, reporting, editing, photography, layout, and computer desktop publishing. To develop skills in journalism related to language skills, writing skills and printing.

**MEMBERSHIP:** Unlimited

**CRITERIA FOR MEMBERSHIP:** Enrollment in Stategic Writing and Visual Communications classes, permission of advisor.

### **Student Council**

**OFFICERS:** President; Vice-President; Secretary; Treasurer.

**PURPOSE:** To establish a closer relationship between the student body, faculty, and administration.

**OBJECTIVES:**

1. To promote student leadership through a forum of student government and student representation.
2. To facilitate a student council exchange program with that of another school district.
3. To build up a form of student participation in school activities and student government.

**MEMBERSHIP:** Varies

**CRITERIA FOR MEMBERSHIP:** Must be elected or appointed.

**SUMMER ACTIVITIES:** Leadership training available.

**MEETING TIMES:** As needed

**PROCEDURES FOR SELECTING OFFICERS:**

1. Elected by student body in May of each year.
2. Must have good grades and good citizenship ratings.

**ADDITIONAL INFORMATION:** Sponsor of School Dances, Blood Drive, and Student Directories.

### **Students Against Destructive Decisions – S.A.D.D.**

**PURPOSE:** Students will develop alcohol/drug prevention activities to promote awareness.

**OBJECTIVES:**

1. To promote alcohol/drug-free activities.
2. To promote responsible actions and attitudes towards alcohol/drugs.

**MEMBERSHIP:** Unlimited

**CRITERIA FOR MEMBERSHIP:** Interested students.

**MEETING TIMES:** Each month, before/after school depending on membership.

## **Thespians - All School Play /Musicals**

**PURPOSE:** To provide production experience. To recognize time and effort spent in theater activities and provide additional production opportunities.

**OBJECTIVES:**

1. To do a good job.
2. To build student confidence and expertise.
3. To provide the community with quality theater experiences.

**MEMBERSHIP:** By audition.

**CRITERIA FOR MEMBERSHIP:**

1. Open auditions, talent, experience, role requirements for All School Play.
2. Thespians require 100 hours and 2 shows, meritorious work, reliability, good citizenship, and good grades.

## **Video Production**

**PURPOSE:** To provide students with the opportunity for hands-on experience in the field of video production.

**OBJECTIVES:**

1. To assist teachers in videotaping classroom and extracurricular activities.
2. To complete video productions for the school and the district.
3. To help produce monthly feature news magazine programs.

**CRITERIA FOR MEMBERSHIP:** Interest in or knowledge of videotape as a communications vehicle. Especially suited to those students planning a career in broadcasting or public relations. "Intro to Broadcasting" preferred but not required.

## **Yearbook Production**

**PURPOSE:** To produce the Bulldog Yearbook.

**OBJECTIVES:** To polish skills learned in Journalism, while at the same time produce the yearbook.

**CRITERIA FOR MEMBERSHIP:** "Intro to Journalism" class. Permission of adviser.

**SUMMER ACTIVITIES:** Workshop

**MEETING TIMES:** Class time and scheduled work nights.

## **Athletics**

**Athletic Director:** Steve Robertson

Grandview High School is a member of the Suburban Athletic Conference and the Missouri State High School Activities Association (MSHSAA). The divisions of the Kansas City Suburban Conference are:

**GOLD:** Blue Springs, Blue Springs South, Lee's Summit, Lee's Summit North, Liberty and Raymore-Peculiar.

**RED:** Hickman Mills, Park Hill, St. Joe Central, North Kansas City, Lee's Summit West and Truman.

**WHITE:** Belton, Fort Osage, Park Hill South, Raytown, Raytown South, William Chrisman and Winnetonka.

**BLUE:** Grandview, Hickman Mills, Kearney, Liberty North, Oak Park, Platte County, Ruskin and Staley.

### **Sportsmanship**

Grandview High School is proud of the tradition of sportsmanship, which has been built in the past at competitive contests with other schools. In the spirit of this tradition and in the spirit of common courtesy, rowdy conduct (booing, inappropriate yelling or cheering, arguing with officials, stomping on bleachers, etc.) will not be tolerated at home or away contests.

Students who do not represent Grandview High School in a sportsmanlike manner will be subject to disciplinary action.

### **Citizenship Standards**

Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper school authority certifying a list of students for competition. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered "creditworthy citizens." Conduct shall be satisfactory in accord with the standards of good discipline. A student shall not be considered eligible for 365 days from the date of expulsion or withdrawal.

If a student misses class on the date of a contest without being excused by the principal, he/she shall not be considered eligible on that date.

Each coach will publish standards of performance and conduct related to their activity. Students are responsible to make themselves aware of those standards and adhere to them.

### **Athletic Eligibility**

In order to establish athletic eligibility, students must have earned during the preceding semester of attendance, a minimum of 3.5 units of credit (7 classes), and shall be currently enrolled in and regularly attending courses that offer 3.5 units of credit.

### **Day of an Activity**

If a student misses class on the date of a contest without being excused by the principal, he or she shall not be considered eligible on that date.

### **Transportation To and From Activities**

Students will be required to ride buses to and from all school activities. The sponsor, coach or Athletic Director and the principal must approve any exceptions.

## **Baseball**

**SEASON OF ACTIVITY:** Spring

**SQUAD LEVELS:** Varsity, Junior Varsity, and “C” Team

**LETTERING REQUIREMENTS:**

1. Catchers, infielders, outfielders must play 1/3 of all varsity games.
2. Pitchers must pitch two varsity games.

## **Basketball – Boys**

**SEASON OF ACTIVITY:** Winter

**SQUAD LEVELS:** Varsity, junior varsity sophomore, and freshman

**LETTERING REQUIREMENTS:**

To receive a varsity letter, athletes must play in 1/2 of the total quarters. Coaches' discretion.

## **Basketball – Girls**

**SEASON OF ACTIVITY:** Winter

**SQUAD LEVELS:** Varsity, junior varsity, and freshman

**LETTERING REQUIREMENTS:** The athletes must play in 25 varsity quarters.

## **Cross Country - Boys and Girls**

**SEASON OF ACTIVITY:** Fall

**SQUAD LEVELS:** Varsity, junior varsity and freshman

**LETTERING REQUIREMENTS:** Ten points to receive a varsity letter.

## **Football**

**SEASON OF ACTIVITY:** Fall

**SQUAD LEVELS:** Varsity, junior varsity, and freshman

**LETTERING REQUIREMENTS:**

1. Play 10 quarters Varsity.
2. Complete the season.
3. Turn in all equipment.

## **Golf - Boys and Girls**

**SEASON OF ACTIVITY:** Spring

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:** Play in 50% of the varsity matches.

## **Soccer – Boys**

**SEASON OF ACTIVITY:** Fall

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:** Play in a minimum of 22 varsity halves.

## **Soccer – Girls**

**SEASON OF ACTIVITY:** Spring

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:** Play in a minimum of 50% of the varsity matches.

## **Softball**

**SEASON OF ACTIVITY:** Fall

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:** Play in 50% of the games.

## **Swimming – Girls**

**SEASON OF ACTIVITY:** Spring

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:**

1. Attend 90% of all practices and meets.
2. Time requirements must also be met.

## **Tennis – Boys**

**SEASON OF ACTIVITY:** Spring

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:** Play in 1/3 of the varsity matches.

## **Tennis – Girls**

**SEASON OF ACTIVITY:** Fall

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:** Play in 1/3 of the varsity matches.

## **Track – Boys**

**SEASON OF ACTIVITY:** Spring

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:** Ten points to letter varsity.

## **Track – Girls**

**SEASON OF ACTIVITY:** Spring

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:** Ten points to letter varsity.

## **Volleyball**

**SEASON OF ACTIVITY:** Fall

**SQUAD LEVELS:** Varsity, junior varsity, and freshman

**LETTERING REQUIREMENTS:** Be a member of the varsity squad for the entire year and play 50% of all varsity games.

## **Wrestling**

**SEASON OF ACTIVITY:** Winter

**SQUAD LEVELS:** Varsity and junior varsity

**LETTERING REQUIREMENTS:**

1. Win at least one varsity match.
2. Letters can also be awarded or withheld at the coach's Discretion