

Martin City Middle School



201 East 133rd Street
Kansas City, Missouri 64145
Phone (816) 316-5700 Fax (816) 316-5751

Mr. Johnny Dodge - Principal
Ms. Jacqueline Spencer - Assistant Principal
Sherry McCombs - Instructional Coach

Martin City Middle Bell Schedule

First Hour	8:15 – 9:02
Second Hour	9:05 – 9:52
Third Hour	9:55 – 10:42
Fourth Hour	10:45 – 12:04
Lunch	
7 th (1) and 8 th (4) Grade	10:45 – 11:10
6 th (2) and 7 th (3) Grade	11:14 – 11:39
6 th (2) and 5 th (3) Grade	11:40 – 12:05
Fifth Hour	12:08 – 12:55
Sixth Hour	12:58 – 1:45
Seventh Hour	1:48 – 2:35
Prime Time/Team Time	2:38 – 3:05

Notice of Non-Discrimination

The Grandview C-4 School District does not discriminate on the basis of race, color, religion national origin, ancestry, sex, disability, age or any other characteristic protected by law in its programs, activities or in employment, and provide equal access to the Boy Scouts and other designated youth groups.

Assistant Superintendent for Human Resources
Grandview C-4 School District
13015 10th Street
Grandview, Missouri 64030
(816)316-5000



Martin City Middle School

2011-2012

Calendar



August

16 Middle School Curriculum Night 5:45 – 8:00

September

5 No School – Labor Day
12 Middle School Picture Day
14 PLC – Early Release 12:15
17 GV Triangle – Walk/Run
20 Family Dinner/Bingo Night (PTA)
26 Volleyball vs Raytown South @ MC 4:30
26-10/21 PTA Fall Fundraiser
27 Football vs Ray-Pec @ GMS 4:00
30 C and I Day No Students

October

3 Volleyball vs Hickman Mills @ MC 4:30
3-7 PTA box tops & Campbell's collection
4 Football vs. Hickman Mills @ GMS 4:00
7 Middle School STUCO Speeches/Elections
10 Volleyball vs University Academy @ MC 4:30
11 Football vs Yeokum @ GMS 4:00
11 Veterans Day Celebration 2:40
12 PLC – Early Release 12:15
14 End of 1st Quarter and 1st Quarter M S Incentive Party
17 Character Education Week
24 Red Ribbon Week
25 Picture Retakes
26 Middle School Parent Teacher Conferences
27 Early Release for PTC 12:15
28 No School
31 Reading Week begins
31-11/4 PTA Scholastic Book Fair

November

4 1st ¼ Awards Assembly – Middle School a.m.
8 PTA Build it Night & Tea Party
9 PLC – Early Release 12:15
11 Middle School Veterans' Day Assembly 2:40
15 Band/Choir Concert 6:30
23-25 No School
29 Boys BB vs University Academy @ MC 4:30
30 Wrestling @ GHS 5:00

December

5	Wrestling @ GHS	TBA
13	Girls BB vs Antioch @ MC	4:30
14	PLC – Early Release	12:15
16	2 nd Quarter M S Incentive Party	
19	Girls BB vs Hickman Mills @ MC	4:30
20	End of 2 nd Quarter and End of 1 st Semester	
21-1/3	Winter Break	

January

4	Students Return (full day)	
11	PLC – Early Release	12:15
12	Girls BB vs Delta Woods @ MC	4:30
16	No School – MLK	
17	C & I Day	No Students
17	Boys BB vs Campbell @ MC	4:30
23-26	Metro Basketball Tournament	TBA
20	2 nd ¼ Awards Assembly M.S. a.m.	
30-2/6	PTA box tops and Campbell’s collection	

February

7	PTA Chili Cook Off & Art Auction	
8	PLC – Early Release	12:15
20	No School – Presidents’ Day	
23	Band/Choir Concert	6:30

March

9	3 rd Quarter MS Incentive Party	
14	PLC – Early Release	12:15
15	NJHS Induction	9:30am
16	End of 3 rd Quarter	
19 – 23	Spring Break	

April

6	No School	
13	3 rd ¼ Awards Assembly M.S. a.m.	
17	Middle School Track Invitational	4:00 (GHS)
25	PLC – Early Release	12:15

May

3	Band/Choir Concert	6:30
5	PTA Pancake Breakfast & Fitness Fair	
9	PLC – Early Release	12:15
11	4 th Quarter MS Incentive Party	
24	Last Day of School – Half Day	11:15
28	No School - Memorial Day	

CENTRAL OFFICE

13015 10th Street
Grandview, MO 64030
Phone (816) 316-5000
Fax (816) 316-5050

Dr. Ralph Teran, Superintendent of Schools

Ms. Susan Kirkpatrick, Assistant Superintendent
Human Resource Development

Ms. Lisa Walker, Assistant Superintendent
Curriculum and Instruction

Ms. Ann Marie Cook, Assistant Superintendent
Finance

ADMINISTRATIVE SUPPORT STAFF

Mr. Chuck Cornforth
Director of Transportation
13208 Park Hill Drive (816)761-5175

Charles King
Director of Maintenance
2480 High Grove (816)316-5925

BOARD OF EDUCATION

Ms. Rachel Casey, President
Ms. Cindy Bastian, Vice-President
Mr. Bob Stewart, Treasurer
Mr. Paul Alexander, Member
Ms. Ann Fisher, Member
Mr. Donald H. Fisher, Member
Ms. Barbara Polette, Member

Ms. Kathy Meyers, Secretary to Supt & BOE

PROFESSIONAL SUPPORT STAFF

<u>Principal's Secretary</u>	<u>Head Custodian</u>
Ms. Linda Stifter	Darlene Meister
<u>Secretaries</u>	<u>Custodians</u>
Ms. Valerie Diuguid	Mr. Chris Alderton
Ms. Cathy Heath-Williams	Mr. Bob Brittain
	Mr. Adrian Huddleston

Counseling Secretary

Ms. Cheryl Fugate

HEALTH ROOM PARA

Susan Quinn

PROFESSIONAL STAFF

6TH Grade Staff

Ms. Jean Akerly	Ms. Joanne Grossman
Ms. Sharon Jenkins	Mr. G.T. McDonald

7th Grade Staff

Ms. Yvonne Bradley	Mr. Tim Moore
Ms. Mary Anne Burton	Mr. Gary Myers

8th Grade Staff

Mr. Justin Larmie	Ms. Ritchey Lowe
Mr. James Slavens	Ms. Becky Smith

Special Education

Ms. Lorie Beasley	Ms. Kelly Curtis
Ms. Teresa Perkins	

ELL

Ms. Cecilia Knowles

Art/Family and Consumer Science

Ms. Ann Quigg

Band

Ms. Michelle Sharp
Mr. Stephen Sampsell

Vocal Music

Ms. Michelle Sharp

Computer Application

Mr. Joe Lebar

**Physical Education
Health**

Ms. Sue Burton
Ms. Sarah Leonard

Counselors

Ms. Gladys Burtin
Mr. Neal Cook

Librarian

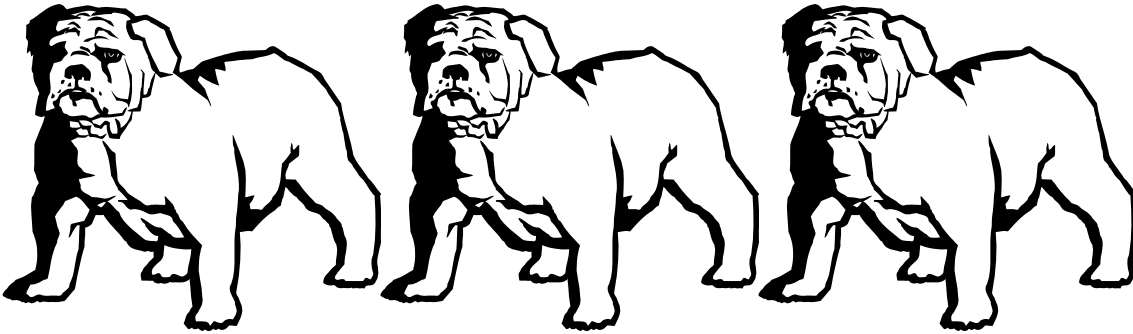
Ms. Brenda Barton

Speech Therapist

Ms. Gloria Littlewood

Gateway to Technology

Mr. Joe Lebar



Dear Student:

Welcome to Martin City Middle School, home of the “Bulldogs”.

It is our intent for you to be successful not only as a student, but also to help you develop as a person during these middle school years. We encourage you to ask questions, (no question is too small) and know that our office and staff are here to help you in whatever way we can. Our school will have many opportunities for involvement, so please take advantage and sign up for some of the activities offered and have fun!

In this booklet, you will find important information on school procedures and policies. Also, included are dates for school activities and other calendar information. The assignment portion of this booklet used on a daily basis will assist you in being a successful student at Martin City Middle School. We ask parents to become involved by monitoring the use of this assignment book.

We look forward to getting to know you and we wish you a most successful school year.

Have a Great Year!

Mr. Johnny Dodge,
Principal

Mrs. Jacqueline Spencer,
Assistant Principal Middle School

MISSION STATEMENT

Members of the Martin City community work together to inspire, motivate, and challenge students to achieve academic success and personal growth.

VISION STATEMENT

Martin City staff and students aspire to create a positive and motivating learning environment where students are physically and psychologically safe. We expect all members of the community to excel academically and to interact respectfully and responsibly. We embrace learning and work with each other and parents to achieve goals. We care about each other and strive to create positive memories for all.

INDIVIDUAL ACCOUNTABILITY AND RESPONSIBILITY

We believe that everyone has the responsibility to conduct him/herself in a manner that meets established academic and behavioral expectations.

SCHOOL CLIMATE

We believe in a safe, secure learning environment that promotes respect, acceptance and cooperation.

LEARNER-CENTERED APPROACH

We believe that our students are in transition from childhood to adulthood.

- We believe that all decisions must serve students' emotional, social, physical and intellectual development.

CURRICULUM AND INSTRUCTION

We believe that students learn best when exposed to a variety of instructional methods that accommodate unique styles of learning.

- We believe that a balanced curriculum for adolescents provides the opportunity for students to explore a wide variety of learning experiences.
- We believe that these learning experiences should provide students with connections between academic topics and adolescent issues.

FAMILY INVOLVEMENT

We believe that positive interactions with family greatly influence the success of each student.

ELECTRONIC EQUIPMENT

All electronic equipment including but not limited to cell phones, pagers, CD players, headphones, I-pods and walkie-talkies must be checked into the office and picked up daily. Items not checked into the office will be confiscated and returned to parents only.

MIDDLE SCHOOL OFFICE HOURS

The office is the administrative center of the school and all functions and activities must be sanctioned by this office in order to eliminate or minimize conflicts and to operate smoothly.

The office will be open from 7:30 A.M. to 3:30 P.M. Monday through Friday.

SCHOOL VISITORS

All visitors must register in the office upon entering the school building.

All classroom visitations must be authorized by the building principal.

Visitors will be given an office pass and escorted to the classroom by a staff member.

EMERGENCY AND INCLEMENT WEATHER PROCEDURES

Each year there are occasions when it becomes necessary to delay the opening of schools, conduct early dismissals, or close schools due to emergencies or weather.

Announcements of delayed openings, early dismissal or school closings will be broadcast over the area television and radio stations. Please do not call the school.

WITHDRAWAL

To withdraw from school, a parent must contact the main office to complete withdrawal procedures. A clearance form will be given to the student to be signed by all of his/her teachers and the office. These signatures indicate that a student is cleared with reference to textbooks, library books, and any other school equipment that might have been in his/her possession.

LOCKERS

Students will be assigned a locker for their use. Each locker must be kept locked and clean at all times. Students should not give out the combination or put books or personal belongings in anyone else's locker. If a locker is not working properly it should be reported to the office, so it can be repaired.

Students will be allowed to go to lockers before and after school, as well as between classes.

School lockers and desks are school property loaned to students for their convenience. School authorities may search lockers or desks if they deem it necessary. School authorities acting "in loco parentis," are charged with the safety of all students under their care and supervision.

Any illegal materials will be seized. Such materials may be used as evidence against the student in disciplinary, juvenile or criminal proceedings.

METAL DETECTORS

Students should be aware that hand-held metal detectors are available for use by the administration. When it becomes necessary to use detectors, they may be used in three different ways.

1. *On an individual basis*—if there is reasonable cause to believe that a particular student has a weapon.
2. *Continuous*—when it is necessary to screen all students within or entering the building.

BUILDING POLICIES

3. **Random**—when it is feasible to screen a statistical sample of the student body. Each student in the school has equal probability of being included in the sample.

NON - SCHOOL EQUIPMENT

Any object not necessary to the instructional program at Martin City Middle School must be left at home or checked into the office. Items such as cameras, compact disc players, radios, video games, pagers, cellular phones, etc. fall into this category. If the item is not checked into the office it will be confiscated and returned to parents only. Any type of chains such as those used to hold wallets or watches are not permitted on school grounds.

LOST OR STOLEN PROPERTY

The C-4 District is not responsible for lost or stolen personal property.

ACTIVITIES

There are many enjoyable, interesting and worthwhile activities available to students who wish to become involved. We strongly urge everyone to select some extracurricular pursuit.

<u>Grade</u>	<u>Activity</u>
6, 7, 8	Instrumental Music
6, 7, 8	Vocal Music
6, 7, 8	Student Council
6, 7, 8	After School Academic Success
7, 8	Honor Society

The mission of the Middle School Activities Program is to encourage appropriate behavior, develop positive self concept, provide age-appropriate learning opportunities, and promote a concept of wholesome values through a variety of activities involving as many students as possible. The purpose of these activities is to promote the participation of all students and to help them accept others regardless of skill level

NATIONAL JUNIOR HONOR SOCIETY (NJHS)

NJHS is an organization that recognizes and encourages academic achievement while developing other characteristics of the middle school student. Scholarship, character, service, leadership, and citizenship are emphasized.

STUDENT COUNCIL

The Student Council gives students an experience in school government. Student Council is the voice of the student body. Council representatives are elected and responsible to:

1. Bring comments and questions before the Council.
2. Keep the student body informed of Council activities and decisions.
3. Model good school citizenship.

ATHLETIC ELIGIBILITY

Students who have participated in an after school athletic program are required to return their uniforms and any other school equipment with-in five

school days after the season has ended. Students who have not returned these items will not be allowed to participate in another sport until these items have been returned or paid for.

To be eligible to participate in middle school athletics a student must meet the following criteria:

1. Receive no more than 1 failing grade the previous grading period.
2. Have a physical examination on file in the District Athletic office.
3. Have parental permission and proof of insurance on file in the District Athletic Office.

A student who is suspended (OSS or ISS) may not participate in any athletic or after school events during the period of the suspension. (If serving ISS you may participate in practice.)

8th grade

Football Boys' Basketball Track
Wrestling Girls' Basketball Cheerleading
Girls' Volleyball

7th grade = Track, Wrestling

PHYSICAL EDUCATION

Gym clothes are required for physical education classes. Gym clothes may be purchased from the school (\$15 per uniform or \$8 for shorts and \$8 for shirt). Students are only allowed to wear shoes with non-marking soles. All items of clothing worn in classes must be properly marked with student's name. Clothing must be laundered at least once a week. Teachers will notify parent/guardian when students fail to dress out for class.

Each student is expected to participate in all activities unless he/she is excused by a doctor. Students not able to perform the more strenuous activities will be assigned other class activities. No grades are given for any activity from which the student is excused for medical reasons over an extended period of time.

Excuses: To be excused from physical education, a note from the student's parent/guardian is required, stating the reason for the request. If the excuse is for more than two (2) consecutive days, a doctor's excuse is required.

SCHOOL PICTURES

Individual school pictures are taken each year. Students will be notified in advance when pictures will be taken.

CHANGE OF ADDRESS

Please inform our office as soon as possible in the event of address or telephone number changes for your home or your parents/guardians' place of work. This keeps the information current on our address mailing and is also important so parents/guardians may be contacted in the event of an emergency.

DISMISSAL PRECAUTIONS AND RELEASE OF CHILDREN

The Grandview C-4 School District is legally responsible for the safety of its students during the school day.

Staff members shall not excuse any student from school prior to the end of the school day, or into any person's custody without the direct prior approval and knowledge of the building principal.

In keeping with these precautions, the following procedures will be adhered to:

- The building principal or designee shall not excuse a student before the end of the school day without a request for early dismissal by the student's parent or guardian.
- Telephone requests for early dismissal of a student shall be honored only if the caller can be identified as the student's parent or guardian.
- Children will be released to either biological parent unless a court order indicates otherwise.
- Students will only be released to a person whose name is listed on the enrollment card unless a call or letter has been received from the parent or guardian. School personnel will verify identity of parent or guardian before verbal permission to release student to someone not listed on the enrollment card can occur.
- Parents shall provide information concerning parental rights, including divorce decrees and restraining orders if any. School administration will review court documentation specifying custodial rights and parenting agreements and additional precautions may be taken.

PRIME TIME/TEAM TIME/CLUB

Prime Time is a homeroom advisory program. The purpose of this period is to provide, through a small group setting, an opportunity for each student to develop a sense of belonging and security, and to promote positive school climate.

Prime Time will assure each student is provided a caring and concerned adult advocate on a regular basis who is knowledgeable about his/her personal adjustment to school and academic progress.

In addition, this period will provide a time and place for advisement activities which will address the developmental needs of the middle school student, as well as offer team-building experiences, projects and the

promotion of school spirit. A special curriculum is provided for each grade level.

During Team Time, students will be with their team teachers receiving additional academic help or enrichment in subject areas. This period will provide a time and place to address the academic needs of each student.

Club Day provides each student an opportunity to develop skills in an area of interest to them.

GRADE REPORTS

The Mid-Quarter and Quarterly Reports notify parents of student's progress. Reports will be mailed home.

HONOR ROLL

To be eligible for the Honor Roll, a student must have a GPA of 3.00 to 3.66 and no grade below C-. To be eligible for the Principal's Honor Roll, a student must have a GPA of 3.67 to 4.00.

A = 4.00 B = 3.00 C = 2.00 D = 1.00

A- = 3.67 B- = 2.67 C- = 1.67 D- = 0.50

B+ = 3.33 C+ = 2.33 D+ = 1.33 F = 0.00

CRISIS, FIRE AND TORNADO DRILLS

Each classroom has a written description of the evacuation routine for crisis, fire and tornado drills. Students are expected to follow the directions given by the staff, moving quickly and quietly to assigned areas. Students should familiarize themselves with exit routes for the rooms in which they attend classes.

Every student and staff member must recognize the seriousness of these drills. Failure to act at the proper moment could mean the difference between life and death. Cooperation and mature action are required at all times.

TELEPHONE

A staff member must approve the use of district phones by a student.

BUILDING TRAFFIC

Please observe the rules listed to avoid confusion.

1. Always walk to the right of the corridor.
2. There is to be no running in corridor.
3. Excessive noise and inappropriate behavior is not acceptable.
4. Students are not allowed to walk in large groups in the corridor.

TEXTBOOKS

All textbooks, workbooks, and basic instructional materials are issued by the school on a loan basis and are to be returned at the end of the school year in as good condition (allowance for normal wear) as when issued.

Any book, equipment, etc., loaned to a student that is not properly returned will be charged to the student's account at replacement or repair cost.

STUDENT ACCIDENT INSURANCE

The C-4 School District does not carry accident insurance on students in the school district. The cost and administration of providing the insurance would be prohibitive. However, the school provides an application (on an optional basis) to purchase insurance that covers students while at school. Should one choose to purchase this insurance, it is strictly a contract between the family and the insurance company.

These forms will be sent home with students during the first few days of school. If parents choose to take the insurance, mail the application and payment directly to the company.

MIDDLE SCHOOL HOMEWORK POLICY

Homework is a major component and a vital part of the Middle School Program. It is an extension of the regular daily school program. The goal is to help students develop good homework/study habits through regular homework assignments.

Homework assignments should generally fulfill one or more of the following purposes:

1. Practice to reinforce and/or strengthen skills.
2. Reading of assigned literature or text material.
3. Research activities.
4. Complete long-term projects.
5. Review material covered in class.

Amount of Homework: The amount of homework assigned normally increases as the student progresses through school. While it is not feasible to establish rigid time limits, students should expect homework on a daily basis.

Late Homework: It is the student's responsibility to see that homework assignments are turned in or are ready to be checked on the due date assigned by the teacher.

MAKE-UP WORK

Make-up work will be granted for excused absences. It will be the responsibility of the student to contact his/her teachers the day following the absence.

RIDING A SCHOOL BUS

Riding the school bus is a privilege extended to students and can be removed at any time for disruptive and unsatisfactory conduct. All pupils being transported are under the authority of the bus driver and must obey his/her requests.

Students riding the bus are expected to go directly from the bus to the building each morning. After school, students are to board the bus without leaving school property.

Failure to observe all rules will result in a referral to the principal's office. If a student cannot comply with the regulations, he/she may be denied the privilege of riding the bus.

LIBRARY

Students are encouraged to use the library at every opportunity. A librarian is on duty to assist students and staff. Materials available include books, magazines, newspapers and reference materials. Most books may be checked out for two weeks and renewed if necessary. All materials are to be returned to their proper place after each use.

Students are expected to pay for lost, damaged and overdue materials.

GUIDANCE AND COUNSELING

The purpose of the Guidance Program is to assist the students in making wise choices concerning both educational and personal development. Any student wishing to see a counselor should make an appointment in the Guidance Office.

MEDICATIONS AT SCHOOL

Please be aware that we do not give any medications at school without a prescription/doctor orders – this includes non-prescription medications. **Medications need to be brought to the Health Room in the original container by an adult.**

CAFETERIA

Breakfast and lunch are served daily in the school cafeteria. Lunch and/or breakfast may be purchased on a daily basis or students may put money on account for future purchases (Breakfast = \$1.50 and Lunch = \$2.10).

In order to keep the cafeteria clean and pleasant, the following rules will be observed by all students:

1. Leave top of table clean.
2. Leave floor free of debris, even if left by previous group.
3. Leave chairs upright and under table.
4. Refrain from excessive noise and/or unacceptable conduct. This will not be tolerated and may result in loss of cafeteria privileges.
5. Do not cut in the food line, change seats or tables, or bother another's lunch tray.
6. Leave items purchased during breakfast or lunch in the cafeteria.
7. Wait for your classroom teacher to escort you to and from the cafeteria.
8. Eat only cafeteria food or individual sack lunches in the school cafeteria. No "catered"/delivered food allowed.

GENERAL SCHOOL REGULATIONS

1. Do not arrive on the school grounds before 7:55 A.M. if walking or coming in a private car.
2. Do not leave the school grounds after arrival in the morning, during lunch period, between any class period or while waiting for a bus, without permission from the office. A written notice or personal contact from a parent/guardian is necessary to receive permission to leave the school grounds.
3. Keep all unnecessary noise to a minimum when changing from one class to another. Do not use hall areas other than those needed in changing rooms.

4. Proceed directly to your next class. Any student who takes more than three minutes getting to his/her next class will be considered tardy.
 5. Obey the teachers on hall duty and follow their instruction.
 6. Close locker doors without slamming them. Lockers will be inspected periodically as to maintenance and cleanliness.
 7. Keep to the right when passing in halls. NO RUNNING IN HALLS.
 8. Do not loiter in the main lobby, halls, restrooms, or any unsupervised area. Any group of more than two students will be asked to move.
 9. Walk on the sidewalks at all times when entering or leaving the building. Stay off the lawns and shrubbery areas.
 10. Do not throw objects near the school building or where other students are in danger of being hit. Snowballing is not permitted on school property.
 11. Take proper care of all books and school property. Students will be charged for books, lockers, or other materials damaged beyond normal wear. The price of any lost book will be determined by the cost of its replacement. The student responsible for the lost book will be required to pay at the end of the school year.
 12. Keep lockers in order and locked at all times. Do not open any locker other than the one that is assigned.
7. Skirts/dresses/shorts which are more than two (2) inches above the knee
 8. House shoes and pajamas
 9. Items making reference to profanity, sex, alcohol, tobacco, drugs, racism, obscene gestures or pictures, weapons, gangs, and violence
 10. Chains, as well as jewelry and/or accessories with spikes, points, or sharp edges
 11. Sunglasses
 12. Coats, heavy jackets, windbreakers and backpacks worn during the school day

Whenever student attire causes a disruption to the learning process the student will be requested to change to more appropriate attire.

SEXUAL HARASSMENT

It is the policy of the Board of Education to maintain a learning environment that is free from sexual harassment. It shall be a violation of this policy for any member of the district staff or any student to harass a staff member or student through conduct or communication of a sexual nature as defined below. Sexual harassment includes, but is not limited to, any unwelcome sexual overtures, requests for sexual favors, or a sexually offensive environment made or maintained by a member of the school staff or by a student. Sexual harassment may include the following:

- Unsolicited or unwelcome verbal comments
- Gestures or physical contact of a sexual nature
- Verbal harassment or abuse
- Pressure for sexual activity
- Repeated remarks to a person with sexual or demeaning implications, unwelcome touching and suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's job, grades, promotion, salary, etc.

Any person who alleges sexual harassment by any staff member or student in the district may use the district's complaint procedure or may complain directly to the building principal, guidance counselor, or other individual designated to receive such complaints.

If such a designated person is the accused, then the complainant may file his or her complaint with that person's supervisor or superior. Filing of a complaint or otherwise reporting sexual harassment will not reflect upon the individual's status in the district, nor will it affect future grades, promotions, work assignments, etc.

Right to confidentiality, both of the complainant and the accused, will be respected and consistent with the district's legal obligations and with the necessity to investigate allegations of the misconduct which occurred.

A substantiated charge against a staff member shall subject such staff member to disciplinary action, including discharge. A substantiated charge against a student shall subject that student to disciplinary action, including suspension or expulsion.

School Dress Code

The primary purpose of these dress guidelines is to ensure a school atmosphere where optimal student learning can take place. With the frequent changes in clothing styles and fashion, the delineation of specific examples of inappropriate school clothing can only serve as a guideline.

Extremes in wearing apparel or personal appearance that the administration feels disrupts the learning process or interferes with the intended function of the school will not be acceptable.

The school may restrict any student from attending classes or school activities when that student's dress, general appearance, and/or conduct creates safety, health, or discipline problems.

Secondary Clothing Guidelines (GMS, MCM, and GHS)

The following clothing is inappropriate for school and will not be allowed:

1. Headwear including but not limited to hats, bandannas, scarves, hair picks, combs, curlers, shower caps, stocking caps, do-rags, hair nets, berets and hoods (Headwear for religious reasons is permitted.)
2. Sleeveless shirts/dresses which includes tank tops, halter tops and cut-off tops
3. Clothing exposing navels, cleavage, backs and midriffs
4. "Sagging" pants (All pants/shorts must be worn at waist level.)
5. Any clothing with tears or holes
6. Leggings/tights/leotards worn as pants

DISCIPLINE GUIDE

The discipline and attendance policies of the Grandview Public Schools, while assuring due process for students, foster communication among school personnel, students and parents. Their purpose is to promote a safe and orderly educational atmosphere. Students are expected to attend school regularly, be respectful of other people and their belongings, be respectful and cooperative with school staff members, and cause no disruption to the learning environment. A district-wide discipline policy is enforced and explained to students during the first week of school and periodically throughout the school year.

STUDENT DISCIPLINE

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this regulation, as allowed by law. This code includes, but is not necessarily limited to, acts of students on school property, including playgrounds, parking lots and school transportation, or at a school activity, whether on or off school property.

Management of student discipline is most effective when school personnel, parents and students work cooperatively. Communication between all parties is critical. Therefore, all disciplinary actions taken will be accompanied by a principal/parent/student conference (PPSC). Teachers and other staff may be requested to participate in conferences as deemed necessary by the principal. All disciplinary actions will be noted in the student's disciplinary record. Law enforcement officials will be notified consistent with procedures outlined in the Missouri Safe Schools Act.

Definitions

Suspension – Suspension refers to both in-school suspension (ISS) and out-of-school suspension (OSS) unless otherwise noted. Students who are suspended (in or out of school) may not attend any

school functions held at home or at another school campus/location. Any assignment that would require them to be in attendance outside the normal day (e.g., concerts) must have an alternate assignment provided. Students who are suspended out of school for only one to two (1-2) days will have the ability to make up missed assignments. Work given while a student is suspended will be due no later than two (2) days after the student returns.

Crossroads – A program that provides an opportunity for students who have an OSS to make up work. Students who are recommended for Crossroads and who choose to attend will have their out-of-school suspensions changed to in-school suspensions in their records. Students suspended out of school and not attending Crossroads may not make up any work unless otherwise noted in this regulation. Students choosing not to attend Crossroads will have their suspensions recorded as out-of-school suspensions in their records. Students who choose not to attend Crossroads and/or those who receive out-of-school suspensions and are not recommended for Crossroads may make up their work as outlined in procedure JED-API.

Occasionally, Crossroads will be at capacity and unable to accept new students. Students who receive an out-of-school suspension and are recommended for Crossroads during that time will be able to make up assignments.

Restitution – Reimbursement/Replacement needed for equipment, furniture, walls, etc., that have been damaged due to a student's actions, whether willful or accidental.

Reporting to Law Enforcement

It is the policy of the Grandview C-4 School District to report all crimes occurring on school grounds to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy. In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

Participation in Activities

Students who are suspended or expelled for any reason are prohibited from attending or taking part in any district-sponsored activity, regardless of location, or any activity that occurs on district property. Students who violate this provision will be required to leave the activity and may face further discipline, including an additional period of suspension or expulsion.

Student Offenses and Consequences

The following are descriptions of prohibited conduct as well as potential consequences for violation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

At the elementary level, some consequences are divided by primary and intermediate. Primary is defined as Pre K-3; intermediate is defined as grade 4 and above.

1. Academic Dishonesty – Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

Elementary/Middle School/High School First Offense:

No credit for the work, grade reduction, or replacement assignment.

Subsequent Offense:

No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

2. Arson – Starting or attempting to start a fire or causing or attempting to cause an explosion. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle School/High School All Offenses:

Administrative options include one (1) or any combination of the following consequences:

Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action, whether it was willful or accidental will be made if appropriate, PPSC, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

3. Assault or Battery of a Staff or Faculty

Member – Hitting, striking and/or attempting to cause injury to another person; knowingly and/or recklessly causing or attempting to cause physical injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring a staff member. Conduct that meets the definition of fighting, as defined later in this regulation, will be disciplined in accordance with the options provided in the section on fighting. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle School/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and 3-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

4. Assault or Battery of a Fellow Student

– Hitting, striking and/or attempting to cause injury to another person; knowingly and/or recklessly causing or attempting to cause physical injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another student. Conduct that meets the definition of fighting, as defined later in this regulation, will be disciplined in accordance with the options provided in the section on fighting. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-3 days OSS or Crossroads.

Second Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 3-5 days OSS or Crossroads.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 5-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with a referral for consideration of a long-term suspension or expulsion.

5. Automobile/Vehicle Misuse – All student vehicles must be insured and registered with the office prior to the first period of the first day on which they are driven. When the vehicle is registered, a parking permit must be purchased. The permit is to be placed on the vehicle as designated by the school. Motorcycles are considered vehicles and must be registered and display stickers. Students who drive on school property are required to have a valid driver's license, drive in a safe and courteous manner and to observe all traffic regulations while continually being alert for other cars and pedestrians. Speeds are not to exceed 10 mph on school property and the prescribed traffic and parking patterns must be followed. Students are not to honk horns or make undue disturbances on the parking lot.

Students driving to school should park their cars immediately after arriving on the designated student lot. Cars are to be parked within designated spaces and are not to be parked in a manner which takes more than one designated space. Any student car that is parked in a traffic lane, the faculty lot, a bus loading zone, or other restricted area without proper or visible permit may be towed without warning at the owner's expense and/or other disciplinary action may result. Automobiles parked on the school lot may be searched. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and suspension or revocation of parking privileges, detention, 1-5 days ISS, 1-10 days OSS or Crossroads.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and revocation of parking privileges, detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

6. Bullying (see Board policy JFCF) – Repeated and systematic intimidation, harassment and attacks on a student or multiple students, perpetuated by individuals or groups. Bullying includes, but is not limited to: physical violence, verbal taunts, name-calling and put-downs, use of electronic technology to harass or intimidate, threats, extortion, theft, damaging property, and exclusion from a peer group. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension.

7. Bus or Transportation Misconduct – Any offense committed by a student on transportation provided by or through the district shall be disciplined in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation. Penalties will be consistent with this regulation and other policies referenced herein.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention with possible revocation of bus privileges from 1-180 days, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

8. Combination of Repeated Offenses – Behavior that is continually disruptive to the learning process thus requiring discipline in a combination of categories as outlined in this regulation. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First - Third Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and 3-5 days OSS or Crossroads.

Subsequent Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS with a possible referral for consideration of a long-term suspension or expulsion.

9. Dishonesty – Any act of lying, whether verbal or written, including forgery, cheating and plagiarism. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension. Students cheating or committing plagiarism will receive a zero for that assignment.

10. Defiance, Insubordination – Stated or implied intention to not comply with school rules or reasonable requests of a staff member. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

11. Disrespectful or Disruptive Conduct or Speech (see Board policy AC if illegal harassment or discrimination is involved) –

Verbal, written, pictorial or symbolic language or gesture that is directed at any person that is in violation of district policy or is otherwise rude, vulgar, considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC, detention, 1-5 days ISS, 1-5 days OSS or Crossroads.

Middle School

First - Third Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and verbal reprimand, detention, 1-10 days OSS or Crossroads.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 5-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 3-10 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

12. Disruptions Caused by Gang-Related Activity or Disruptions by Other Threatening Groups

– As used herein, the phrase “gang-like activity” shall mean any conduct engaged in by a student 1) on behalf of any gang; 2) to perpetuate the existence of any gang; 3) to effect the common purpose and design of any gang; or 4) to represent a gang affiliation, loyalty or membership in any way while on school grounds or while attending a school function. These activities include recruiting students for membership in any gang and threatening or intimidating other students or employees to commit acts or omissions against his/her will in furtherance of the common purpose and design of any gang. For purposes of district policy, the term “gang” shall be defined as any ongoing organization, association or group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of a criminal act, which has a common name or common identifying sign or symbol, whose members individually or collectively engage in or have engaged in a pattern of gang activity. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

13. Disruptive Common Area Behavior – This category would include conduct or speech, be it verbal, written or symbolic, which materially and substantially disrupts the school environment. Common areas include but are not limited to: halls, cafeteria, restrooms, playground, field trips, school grounds, assemblies and parking lots. Examples are horseplay, shouting and yelling and in other ways creating a disturbance. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another

school campus/location except for those indicated in this regulation.

Elementary

Each building is to develop a plan that would include the recording/reporting of common area behavior infractions.

First - Fourth Offenses:

Administrative options include one (1) or any combination of the following consequences: Reteach/Redirect. Parent notification, detention, 1 day ISS.

Subsequent Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-5 days ISS, 1-3 days OSS or Crossroads.

Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

14. Drugs/Alcohol (see Board policies JFCH and JHCD)

A. Possession of or attendance while under the influence of or soon after consuming any over-the-counter drug, herbal preparation or imitation of the above, unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary

All Offenses:

Situations in this category can result in consequences as minor as a verbal reprimand up to a recommendation to the superintendent for expulsion. The age of the student and the severity of the offense will be considered. In all cases,

parents will be notified of the situation. Police will be contacted in accordance with the Missouri Safe Schools Act.

Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS with possible referral for consideration of a long-term suspension or expulsion. Offenders may receive up to 5 days ISS or Crossroads in lieu of an equal number of days to be suspended out of school if the parents and students agree in writing for the student to undergo a professional evaluation for possible chemical dependence.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with a referral for consideration of a long-term suspension or expulsion.

B. Sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation of the above, prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances and/or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with referral for consideration of a long-term suspension or expulsion.

15. Extortion – Threatening or intimidating any person for the purpose of obtaining money or anything of value. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary (Primary) First-Third Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made, detention, 1-3 days ISS, 1-3 days OSS or Crossroads.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made, and 3-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Elementary (Intermediate) First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made, 2 days OSS.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Middle School-First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made and detention, 1-5 days ISS, 1-10 days OSS or Crossroads.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made with 1-5 days ISS, 10 days OSS or Crossroads with a referral for consideration of a long-term suspension or expulsion.

High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC with restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

16. Failure to Comply with Prohibition against Being on or near School Property during Suspension – All students who are suspended or expelled are prohibited from being on school property for any reason unless permission is granted by the superintendent or designee.

Any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any public school in the district unless one (1) of the following conditions exist:

- a. The student is under the direct supervision of the student's parent, legal guardian or custodian.
- b. The student is under the direct supervision of another adult designated by the student's parent, legal guardian or custodian. The designation must be made in advance and in writing to the principal of the school that suspended the student.
- c. The student is in an alternative school that is located within 1,000 feet of a public school in the district.
- d. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

All Offenses:

If a student violates this prohibition, the police will be called and the student may be arrested for trespassing.

17. False Alarms – Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing

the evacuation or closure of school property. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made, PPSC and 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

18. Fighting – Mutual combat in which both parties have contributed to the conflict either verbally or by physical action. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

A. Verbal Conflict

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and Mediation, detention, 1-5 days ISS, 1-5 days OSS or Crossroads.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

B. Physical Conflict

Elementary

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 3-5 days OSS or Crossroads. If fight involves groups of people or it is a gang fight, there will be recommendation for consideration of long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 5-10 days OSS or Crossroads. If fight involves groups of people or it is a gang fight, there will be a recommendation for consideration of long-term suspension or expulsion.

Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 5 days OSS or Crossroads. If fight involves groups of people or it is a gang fight, there will be a recommendation for consideration of long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension. If fight involves groups of people or it is a gang fight, there will be a recommendation for consideration of long-term suspension or expulsion.

19. Fireworks, Chemical Disruption – Possession or ignition of fireworks or chemicals on school property. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

20. Gambling – Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

Elementary

First Offense:

Principal/Student conference, loss of privileges, detention, or ISS.

Subsequent Offense:

Principal/Student conference, loss of privileges, detention, ISS, or 1-10 days OSS.

Middle School/High School

First Offense:

Principal/Student conference, loss of privileges, detention, or ISS.

Subsequent Offense:

Principal/Student conference, loss of privileges, detention, ISS, or 1-10 days OSS.

21. Hazing (see Board policy JFCF) – Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. Hazing may occur even when all students involved are willing participants. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

22. Inappropriate Use of Technology and/or Property (see Board policies EHB and KKB and procedure EHB-AP)

– This includes, but is not limited to, inappropriate use of technology (Internet, text messaging, cell phones, or other electronic technology, etc.), phones, school address, videos or music. Inappropriate material will be confiscated.

The use of any C-4 computer is a privilege, not a right. This privilege may be revoked by the administration at any time upon violation of acceptable use. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/ High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student's action whether it was willful or accidental will be made. PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

23. Incendiary Devices – Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: Confiscation, PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

24. Miscellaneous Offenses – In addition to offenses previously stated, disciplinary action may be taken for any general threats to harm or injure others or offenses deemed to constitute conduct which is prejudicial to good order and discipline in the schools or which tends to impair the morale or good conduct of the students. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

25. Public Display of Affection – Physical contact that is inappropriate for the school setting, including, but not limited to, kissing and groping. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-5 days ISS, 1-5 days OSS or Crossroads.

26. Recording – Use of audio or visual recording equipment in violation of Board policy KKB.

Elementary/Middle/High School

First Offense:

Confiscation. Principal/Student conference, detention, or ISS.

Subsequent Offense:

Confiscation. Principal/student conference, detention, ISS, or 1-10 days OSS.

27. Sexual Activity – Acts of sex or simulated acts of sex including, but not limited to, intercourse or oral or manual stimulation.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

28. Sexual Harassment (see Board policy AC) – Sexual harassment also includes Internet use or other electronic technology to harass or intimidate.

A. Verbal – Use of unwelcome verbal, written, digital (use of technology to harass) or symbolic language based on gender or of a sexual nature. Examples of sexual harassment include, but are not limited to, sexual jokes or comments, requests for sexual favors and other unwelcome sexual advances. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

B. Physical – Unwelcome physical contact based on gender or of a sexual nature. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with a referral for consideration of a long-term suspension or expulsion.

29. Sexually Explicit, Vulgar or Violent Material

Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: Confiscation, PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

30. Theft – Theft, attempted theft or knowing possession of stolen property. When appropriate, restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been

damaged due to student's action whether it was willful or accidental will be made. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Second Offense:

Administrative options include one (1) or any combination of the following consequences: 3-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 10 days OSS or Crossroads with a referral for consideration of a long-term suspension or expulsion.

31. Threats or Verbal Assault – Verbal, written, pictorial, digital (use of electronic technology to harass) or symbolic language or gestures that create a reasonable fear of physical injury or property damage. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

32. Tobacco

A. Possession of any tobacco products on school grounds, school transportation or at any school activity. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

B. Use of any tobacco products on school grounds, school transportation or at any school

activity. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: Confiscation of tobacco product, PPSC and detention, 1-5 days ISS.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: Confiscation of tobacco product, PPSC and 1-5 days ISS, 1-10 days OSS or Crossroads.

33. Truancy (see Board policy JED and procedure JED-API) – Absence from school or class without the knowledge and consent of parents/guardians and school staff; excessive non-justifiable absences, even with the consent of parents/guardians. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-3 days ISS.

Middle School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-3 days ISS.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 3-5 days ISS.

High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and detention, 1-3 days ISS.

Second Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 3-5 days ISS.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC and 3-10 days ISS or 3-10 days at Crossroads with possible referral for consideration of a long-term suspension and consideration of alternative placement options.

34. Unauthorized Entry – Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; entering or assisting any other person to enter buses or the transportation facility the person is not authorized to enter; assisting unauthorized persons to enter a district facility through any entrance. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-5 days ISS, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-10 days OSS or Crossroads with a possible referral for consideration of a long-term suspension or expulsion.

35. Unserved Detention Periods – This category is defined as unapproved absence from assigned detention hours or the failure to complete principal-assigned corrective tasks. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, 2 office detentions, long detention.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-3 days ISS, long detention, 3-5 days OSS or Crossroads.

36. Unserviced Long Detentions – This category is defined as unapproved absence from assigned detention hours for reasons other than those that are approved by the proper school official. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Middle/High School

All Offenses:

Administrative options include one (1) or any combination of the following consequences: PPSC, 1-10 days ISS, up to 2 days OSS.

37. Vandalism (see Board policy ECA) – Willful damage or the attempt to cause damage to real or personal property belonging to the school, staff or students including equipment, furniture, walls, etc. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences:
Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student’s action whether it was willful or accidental will be made, PPSC and detention, 1-5 days ISS, 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences:
Restitution: reimbursement/replacement needed for equipment, furniture, walls, etc., that have been damaged due to student’s action whether it was willful or accidental will be made, PPSC and 1-10 days OSS or Crossroads with possible referral for consideration of a long-term suspension or expulsion.

38. Weapons (see Board policy JFCJ)

A. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo. This would also include toys that resemble weapons. Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

First Offense:

Administrative options include one (1) or any combination of the following consequences: Confiscation, PPSC and 1-10 days OSS or Crossroads with a possible referral for consideration of a suspension or expulsion.

Subsequent Offense:

Administrative options include one (1) or any combination of the following consequences: Confiscation, PPSC and 10 days OSS or Crossroads with a referral for consideration of a suspension or expulsion.

B. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo. or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2). Students found to be in violation and receiving a suspension may not attend any school functions held at home or at another school campus/location except for those indicated in this regulation.

Elementary/Middle/High School

All Offenses:

Confiscation and one (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent

*** Board policy JG-R 1-38 (Student Discipline) may change per board approval and will be updated on Grandview C-4 website as needed.

**SECONDARY ATTENDANCE POLICY
DEFINITION OF TERMS**

Absence:

Five (5) Days of Absence

- Letter sent home explaining the Attendance Policy.

Eight (8) Days of Absence

- Conference with the parent, student, student’s team teachers, assistant principal and counselor is scheduled.
- Referral to Juvenile Court made if recommended as a result of the conference.

Eleven (11) Days Absence

- Team teachers meet with student and assistant principals to notify them of the action to be taken on the 12th absence.
- A notice will be sent home informing the parent and notifying them of the appeal process.

Truancy:

Truancy is being absent from school without the knowledge of school officials or parents, regardless if for one class period or all day. The truancy policy is for all year, not by semester. Parents will be notified by phone if truancy occurs.

Tardiness:

Students are required to be in class on time. The student is responsible for being prepared to undertake the academic activity when class is scheduled to begin.

At the beginning of the school year, each student will be issued a plan book. The tardy policy will be a part of that plan book. A tardy sheet has six (6) individual tardies per quarter which will be utilized by the student. When the student receives his/her 6th and subsequent tardies, the student will be referred to the office for excessive tardies. If the student does not have the plan book and is tardy, he/she will be referred to the office. The tardy policy will start over at the beginning of each quarter, with the same procedure being followed as the first quarter.

The tardy sheet must be attached to the plan book and cannot be torn out. If the sheet is torn out of the plan book, it becomes invalid. A four (4) day grace period will be in place at the beginning of the school year. There will be a two (2) day grace period at the beginning of each quarter for new classes. New students, who enter the district after the school year has started, will be given a five (5) day grace period.

If there are no plan books available or the student cannot afford a plan book, the student will be issued one duplicate tardy sheet per quarter. It will be the student's responsibility to get this sheet from the assistant principal.

The following procedures will be in place:

1. Each student is responsible for his/her own plan book and is not to loan or have another in his/her possession. Students who have lost their plan books must come to the office and notify the assistant principal of the loss. Only 1 duplicate plan book will be sold per student. Students will be issued only one (1) duplicate tardy sheet per quarter.
2. The tardy sheet will be signed when the student is tardy to class
3. Students who arrive at school after 8:15 A.M. will be sent to the office. A member of the office staff will assign a tardy.
4. The second time a student is tardy to class the teacher will assign a tardy and call the parents.
5. On the fourth tardy, the teacher will assign a tardy and refer the student to the counselor. The counselors will conference with the student and call the parent.
6. On the sixth and subsequent tardies the teacher will refer the student to the office.
7. Students tardy without a plan book will be referred to the office.
8. If a student is more than five minutes late to class, the teacher will not sign the sheet but will refer the student to the office. The assistant principal will determine if it is tardy or truancy.

Student and Parent Responsibilities:

- It is the student's responsibility to make arrangements with teachers and to complete all work prior to missing class in a school sponsored activity or field trip.
- When absent on the day of a school sponsored activity, the student must have the approval of the building administrator to participate.
- Students who leave school for any reason during the school day must check out through the attendance office. Students not following this procedure or supplying false or fraudulent reasons will be considered truant. Students must have parental permission verified by phone by the office in order to leave school.
- Parents of absent students are required to call the school by 8:00 A.M. the morning of the absence.
- If parents, for some reason, are unable to notify the school of the student's absence, the school will try to contact the parents. If contact cannot be made, the student will be classified truant.
- Missouri School Law, under the Compulsory School Attendance subsection, places the burden of responsibility for school attendance on the parent.
- Parents are to personally sign students out when picking them up to leave the building.
- If parents plan to take a student out of school for three or more days, they must make arrangements with the administration two (2) days in advance. This time is needed for make-up work.

****** Addendum to Tardies**

Tardy to School (per quarter) =

1st, 2nd and 3rd offense = Student warned

4th offense = Letter sent home to parent/guardian

5th offense = Student written up on referral and an administrator call made to parent/guardian

6th and subsequent offenses = Student written up on referral and administrative action taken

Check Acceptance Policy:

Our school district has established the following policy for accepting checks and collecting bad checks: For a check to be an acceptable form of payment it must include your current, full and accurate name, address, and telephone number. In the event your check is returned for non-payment, the face value may be recovered electronically along with a state allowed recovery fee. In the event your check is returned for non-payment, checks may no longer be an acceptable form of payment for the remainder of the school year. Alternative forms of payment may be used instead of a check payment (cash, credit card, online payment).

Video:

District busses and school buildings are under video surveillance.